The GTM
GREATER TUBATSE MUNICIPALITY
South Africa's first democratic platinum city

NTSEE KGOPU

2013/2014

Mid Year Performance Report

GENERAL INFORMATION

I. Executive Committee

(i) Cllr. N.J. Mahlake (Mayor)
(ii) Cllr. P.A. Mohlala (Portfolio Head: Technical services)
(iii) Cllr. S.C. Mphogo (Portfolio Head: Finance Services)
(iv) Cllr. .S.O. Serothwane (Portfolio Head: Economic and Land Development)
(v) Cllr. D.M. Nkosi (Portfolio Head: Corporate Services)
(vi) Cllr. M.R. Khoza (Portfolio Head: Community Services)
(vii) Cllr. M. E. Makgoga (Deputy Head: Economic and Land Development)
(viii) Cllr. R.F. Lourens (Deputy Head: Community Services)
(ix) Cllr. M.A. Malatji (Deputy Head: Technical Services)
(x) Cllr. L.D. Moraba (Deputy Head: Finance Services))

II. Addresses

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This document has been prepared in terms of Chapter 8 Section 72 of the Municipal Finance Management Act No.56, 2003.

Mayor
N.J. Mahlake
Date: 19/02/2014

Acting Municipal Manager
M.A. Monyepao
Date: 19/02/2014

1. Introduction

According Section 72.1(a) of Municipal Finance Management Act, act 56 of 2003 the accounting officers of municipalities must by 25 January of each year assess the performance of their municipalities during the first half of the financial year, taking the following into account:

i. The monthly statement(section 71) for the first half of the financial year;
ii. The municipal services delivery performance during the first half of the financial year; and the service delivery targets and performance indicators set in the service delivery and budget implementation plan; and
iii. The past year's annual report and progress made on resolving the problems identified in the annual report.

According to section 72.3.(a)&(b) of the same act, the accounting officer must as part of the review do the following:

i. Make recommendations as to whether an adjustment budget is necessary; and
ii. Recommend revised projections for revenue and expenditure to the extent that this may be necessary

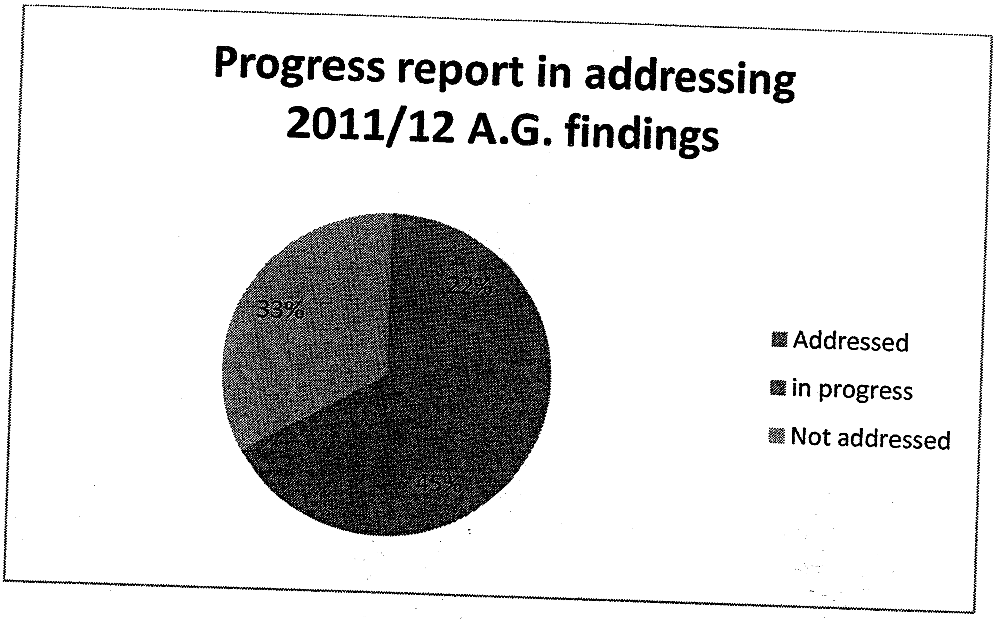
2. Section 71 report for the past six months

On average the municipality in the first half of the 2013/14 financial year collected 60% of its billed revenue; failed to reduce outstanding service debts above 60 days but instead the debts kept on increasing and lastly, the spending on Capital projects was less than expected. Based on the above facts the municipality did not have sufficient fund to run its activities, some activities were suspended pending availability of funds and projects were not completed as scheduled. Therefore to normalise the situation it will be important that projects that were behind schedule be rescheduled and these which their funds are exhausted like the development of Vision 2030 be revisited.

3. Progress on matters raised in the 2011/12 Annual Report

18 matters were raised by the Auditor General from the 2011/12 Annual Report and by the mid –year of the 2013/14 financial year, four of them were addressed; eight in progress and the implementation of the last six was still at commencement stage. The table below reflects the issues raised and their progress as per the internal audit unit report.

Chart 01: Progress made on 2011/12 Annual Report on AG Action plan



Table/Figure 01: Progress made on 2011/12 Annual Report on AG Action plan

Audit findings	Description of the findings	Remedial Action taken	Progress made
1. **Movable Assets**	A significant number of assets identified from the floor could not be traced to the accounting records and financial statements. The municipality did not have adequate systems in place for the identification and recording of assets and there were no alternative audit procedures that I could perform to obtain reasonable assurance that all assets were properly recorded. Consequently, I was unable to obtain sufficient appropriate audit evidence to satisfy myself as to the completeness of assets amounting to R808 636 744, as disclosed in note 3 to the financial statements.	Review assets register and ensure that all assets captured on the register are verified and confirmed by respective officials through signing of the inventory list.	**Not yet started**
2. **Movable Assets**	Due to inadequate asset management processes and controls at the municipality, I was unable to physically verify a significant number of assets included in the balance of R808 636 774 as disclosed in note 3 to the financial statements. I was unable to confirm the existence of these assets by alternative means. Consequently I was unable to	Review assets register and ensure that all assets captured on the register are verified and confirmed by respective officials through signing of the inventory list.	**Not yet started**

	determine whether any adjustment relating to property, plant and equipment in the financial statements was necessary.		
3. **Immovable Assets**	The accumulated depreciation on assets amounting to R95 167 159 disclosed in note 3 to the financial statements differs with my recalculation of R111 007 317, resulting in a difference of R15 840 158. Consequently, depreciation is understated by R15 840 158 and due to the matter reported on in the preceding paragraphs I could not determine the impact of the carrying value of property, plant and equipment in the financial statements.	Recalculation of other infrastructure assets to be performed and ensure that adjustments are made for the previous year. Performance of preliminary audit to take place.	**Not yet started**
4. **Movable Assets**	The municipality did not assess assets for impairment in accordance by SA Standards of GRAP 21, Impairment of Non-cash- generating Assets. The municipality's records did not permit the application of alternative audit procedure. Consequently I was unable to determine whether any adjustments relating to property, plant and equipment in the financial statements was necessary as it was impractical to do so.	reviewable and verification of assets to be performed and disposal committee to implement the finding of assets to be disposed thereof impairment of assets on non cash generating assets to be performed	**Not yet started**
5. **Movable Assets**	The municipality did not disclose the nature and effect of a change in an accounting estimate in accordance with SA Standards of GRAP 3, Property, plant and equipment. The municipality had adjusted the useful life of assets worth R9 762 061 and the change in estimate was not disclosed in a note to the financial statements as per requirements of SA standards of GRAP.	correction and disclosure of accounting policy to be reviewed and retrospective adjustment be made	**Not yet started**
6. **Immovable Assets**	The transitional provisions for SA Standards of GRAP 17, Property plant and Equipment contained in directive 4, transitional provisions for medium and low capacity municipalities, states the during the measurement period, the entity shall retrospectively adjust the provisional amounts recognised to reflect the information obtained about the facts and circumstances that existed on the effective date of the standard. The municipality has unbundled its infrastructure assets	Appointment of specialised engineer to perform retrospective adjustment of immovable assets for one year before 2008. Necessary adjustment to the AFS to be made with effect from 2007/08 to 2011/12 financial year and request for preliminary audit to be performed	**Not yet started**

	amounting to R384 499 342 as disclosed in note 3 to the prior financial statements in accordance with the requirements of the above standard, however, the municipality had not made a retrospective adjustment as required by directive 4. Consequently, I was unable to obtain sufficient appropriate audit evidence to satisfy myself as to the valuation and allocation of property, plant and equipment of R 717 109 076 and accumulated surplus.		
7. Other Disclosure	As per note 32 to annual financial statements, the municipality has disclosed R3 700 000 as contingent liabilities. In addition to this, it has been established that the municipality is involved in additional litigation claims with service providers to an amount of R11 053 253 and this amount has not been included in the above disclosure. This results in the understatement of contingent liabilities by the above amount. Consequently, i did not obtain sufficient appropriate audit evidence to satisfy myself as to the completeness, of contingent liabilities as per SA standards of GRAP 19, Provisions, contingent liabilities and contingent accounting policies.	Development and review of the litigation register and report to council on progress made to Accounting officer on monthly basis and once per quarter to council.	**In progress**
8. Other Disclosure	The municipality has not adequately disclosed the following contract that existed at year-end in the schedule of commitments. Denzhe electrical for electrification of Lefahla village (GTM/19/11/12) amounting to R1 638 928.50.	Matter already resolved during audit and further that a commitment register developed and report to Accounting officer on monthly basis.	**Completed**
9. Movable Assets	1. The financial statements were not properly reviewed before being submitted for audit. Immovable Assets (Land and infrastructure) figure per the AFS do not agree to the figure per the TB. 2. Some assets included in the assets register do not have a cost. 3. Assets amounting to R44 240 456.00 do not have a funding source in the fixed assets register and some. 4. Fixed assets were incorrectly classified as motor vehicles and as a result motor vehicle is overstated by R 107 346.00. 5. Some assets location is not	Historical assets which source of finance is not known. Reclassification of assets to be done during assets verification and on the review of the assets register for 2012/13 financial year.	**Completed**

	included in the assets register. 6. The investment property (municipal house stand 16 portion 15) was not depreciated according to GRAP 16.		
10. Liabilities	The retention for Mokobola access bridge was incorrectly calculated resulting in a variance of R105 301.50	Matter resolved as omission was made by AG and a register together with payment schedule of project already in place	**Completed**
11. Liabilities	1. The vat reconciliation does not agree to the vat payable disclosed in the AFS. The variance amounts to R295 266.49. 2. VAT penalties and interest not disclosed as fruitless and wasteful expenditure in the AFS. 3. Output vat not declared on fringe benefits. 4. The vat return for the month of November 2011 was not sent to SARS timeously (on the 25th of the following month as per the VAT Act).	Matter resolved and adjustment to be made on any future audit findings by SARS before end of financial year. Ensure that all penalties imposed are captured on the non compliance register and be reported to Accounting officer on monthly basis and further to council for action to be taken.	**Completed**
12. Predetermined Objectives	The municipality did not submit information supporting mitigating factors in the annual performance report. Objectives in the IDP do not have indicators. Performance management framework not updated. Public notification done after pre period scribed.	All mitigation to be programmatized and report in the next quarter	**In progress**
13. Inventory	1. Lack of controls over the issuing of inventory documentation. The municipality does not issue vouchers, there are incomplete fields/open lines on the issue register that were not crossed out and pages are not sequentially numbered. 2. The note book that was used by the procurement officer for inventory was inspected and there were no signature on the book as evidence that the inventory count was performed, the book does not have dates on it and it could not be determined which year the count relates to. There is no evidence that the year-end stocking was done.	New register implemented and all officials responsible for inventory sign for the receiving and issuing of stock item on daily basis.	**In progress**
14. Human Resources	1. Leave forms were not found in employee files. 2. Incorrect leave days were used to calculate leave provision and leave days used to calculate the provision could not be traced in the employees' files.	Daily monitoring of leave life and reconciliation to be performed on monthly basis and confirmation of recon with finance be signed off by the CFO and Director Corporate	**In progress**
15. Procurement	During audit the following	Register of all deviation	**In progress**

	deficiencies in management and reporting on irregular unauthorised, fruitless and wasteful expenditure were identified: 1.There is no evidence that the reports by the accounting officer were submitted to the MEC for local government with regards to unauthorised irregular, fruitless and wasteful expenditure. 2. There was no evidence that the municipal manager has taken the steps to recover or rectify such expenditure and to prevent a recurrence of such expenditure in terms with (MFMA Sec 31(2)).	developed and report submitted to accounting officer on monthly basis or when such non compliance occurred.	
16. Procurement	The quotations procured after the 7 December 2011(the effective date of the preferential procurement policy framework ACT as of 2000 and regulation 2011(par 5)) were not evaluated using the 80/20 preference points system.	Internal control measure in place in ensuring that the regulation criteria are followed during tendering process and check list template developed. Report to the accounting officer on monthly basis	**In progress**
17. Revenue	Through the audit work performed it was noted that there were no follow up procedures as per the municipality's approved credit control and debt collect policy 2011-12.	Procedure to be developed and adherence to the procedure to be implemented on immediate effect	**In progress**
18. Revenue	Through the audit work performed it was noted that the monthly rentals charged by the municipality are not market related and it was also noted that there were meter numbers whose readings were determined using estimates therefore the municipal systems ACT 32 of 2000 section 95 was not followed.	Process of lease agreement to be review already in place to ensure that rental charges are in line with MFMA and the use of estimates on water reading to be faced out on agreement entered into with the principal agent as we run the function on agency basis.	**In progress**

4. Municipal Performance as per Service delivery and budget Implementation plan

4.1.1. Average municipal Performance in the first half of the 2013/14 financial year

For the first half of the 2013/14 financial year, the municipality was allocated 224 key performance indicators on average and 130 of them were fully achieved and 39 them not done while 57 were done but not completed. The average performance of the municipality in the first half of the 2013/14 financial year therefore in percentage was 58%. The table below depicts the picture.

Department	Averaged Mid- year KPI	Averaged target fully achieved by Mid – year	Averaged target Partially achieved by Mid – year	Averaged target not achieved by Mid – year	Averaged Performance %
Municipal Manager 's office	34	18	7	9	53%
Community services	31	20	6	6	64%
Economic and Land Development	36	21	9	6	58%
Finance	24	13	6	5	54%
Corporate Services	47	23	17	7	48%
Technical Services	52	35	12	6	66%
Total	**224**	**130**	**57**	**39**	**58%**

4.1.2. Factors that affected municipal performance in the first half of the 2013/14 financial year

The following matters impacted the performance of the municipality in the first half of the financial year:

4.1.2.1. Internal capacity constraints

Lack of skilful employees to compile Annual Financial Statement led into delays in the development and submission of 2012/13 Annual Financial statement.

Lack of Audit committee and unskilled Risk committee and the suspension of chairperson of Risk committee negatively affected the functiõnality of Risk committee and the internal audit unit.

4.1.2.2. Slow Supply chain management process

Slow supply chain processes led into late commencement and none implementation of capital projects when we reach the mid-year reporting time.

4.1.2.3. Lack/limited support from sector Departments

The failure of the LEDET to support the development of the LED strategy resulted into the project not performed. The facilitation of the transfer of strategic land for development has been hindered by lack of support from DRDLA and resulted those land been invaded.

4.1.2.4. Staff turnover

Slow recruitment processes and failure of the Municpality to attract suitable candidate for the post of CFO and others hindered performance in the municipality.

4.1.2.4.1. Compliance with Municipal Regulations on Minimum Competency Levels

The municipality has enrolled sizeable number of its employees to MFMP and as the results more employees took most of their time attending classes than been at work.

5. Recommendations

Based on the above assessment the following are recommendable:

5.1. The 2013/14 budget be adjusted;

5.2. Projections for revenue and expenditure be revised

MID-YEAR SERVICE DELIVERY REPORT

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
GPP	Communication	Promote the culture of participatory and good governance	To ensure that GTM is portrayed in ways that restores trust in local government	**Communication program** (marketing and branding)	12	# of marketing and branding activities performed	**5 - marketing and branding activities performed:** * Distribution of branding materials(calender & Diaries); *Allocation of nametags & placement doortags; * Placement of national flags in all municipal offices entrance(main office and satellites); * Distribution of 2012/13 Annual Report; * Distribution of 2014/15 IDP	**3 - marketing and branding activities performed;** * Placement of national flags in all municipal offices entrance(main office and satellites); *Allocation of nametags & placement of doortags * Distribution of branding materials(calender & Diaries);	**1 marketing and branding activity performed:** * 10 000 calendars and 800 diaries procured and distributed as follows : 62 councilllors, 11 Magoshis, 234 officials, 15 youth coucil, 310 ward committees, 20 Sports commitee, 10 Dilokong Hospital, 138 diraries and 9338 calenders to the public	R 183 800.00	The budget has been exhausted and cannot cover other branding activities	The matter to be escalated to the budget adjustment processes
				Communication program (issue based talk shows)	12	# of issue based talk shows co-ordinated	As and when they arise	as and when they arise	27 interviews conducted with Tubatse, Sekhukhune FM, Capricorn FM and Thobela FM. 1 interview done with SABC TV	R -	None	None
GPP	Communication	Promote the culture of participatory and good governance	To ensure that GTM is portrayed in ways that restores trust in local government	**Communication program** (media statemens released)	3	# of media statemens released	4: Quarterly media released	2 Quarterly media statements released	4 media statements published in Steelburger news, Platinum Gazette and Sowetan; 2 for passing of Nelson Mandela and Christmas message	R 15 932.73	Inadequate reporting about the municipality	A Media session to be organised reflecting on the first quarter performance
				Communication program (newsletter released)	2	# of newsletter released	Four newsletter per annuam	2 newsletters released, each per quarter	0 - No newsletters released	R 140 000	Procurement processes delayed; First edition still with the printers and the service provider for the second edition not appointed.	Service providers be given a 1 year contract to assist the unit with marketing and branding
GPP	Communication	Promote the culture of participatory and good governance	To ensure that GTM is portrayed in ways that restores trust in local government	**Communication program** (SOLMA)	1	# of SOLMA conducted	01 SOLMA conducted	N/A	Not applicable for the quarter	R -	N/A	N/A
				Website update	80%	% of Website legislated items loaded on GTM website	100% of Website legislated items loaded on GTM website	100% of Website legislated items loaded on GTM Website	100% of Website legislated items loaded on the website	R -	None	None
	Legal matters	Promote the culture of participatory and good governance	To ensure that GTM is portrayed in ways that restores trust in local government	**Litigations**	1	# of Litigation report submitted to council	4 Litigation report submitted to council	2 Litigation reports submitted to council, each per quarter	0 - No litigation report submitted to council	R 6 731 945.20	Submission delayed	Report ready to serve in the next council
				Litigations (Building contravention)		% of Building contravention elevated to Legal unit by ELD addressed	100% of Building contravention elevated to Legal unit by ELD addressed	100% of building contravention elevated to Legal unit by ELD addressed	100% of Building contraventions elevated to Legal unit by ELD addressed : *One matter elevated to ELD and the matter is in court.	R -	None	None

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
GPP	Risk Management	Promote the culture of participatory and good governance	TO optimally manage risk in order to achieve the municipal vision	**Risk and fruad awareness (functionality of of Risk management committee)**	Complement limited to Directors	% functionality of Risk management committee	100% functionality of Risk management committee	**100% Funcionality of Risk Management committee:** *Evaluation of the effectiveness of mitigating strategies to address the material risks of GTM(20%); * provide proper and timely reports to AO on the state of risk management in GTM and recommendationds(20%); * Report to AO any materail changes to the risk profile of GTM(20%);* holding Quarterly meeting(20%) ;* Evaluate the effectiveness of fraud prevention policy(20%)	0% Functionality of Risk Committee	R -	Lack of risk register, committee chairperson and skills for risk committee members,	Development of strategic risk register; Appointment of risk committee chairperson; training of risk committee members
GPP	Risk Management	Promote the culture of participatory and good governance	TO optimally manage risk in order to achieve the municipal vision	**Risk and fruad awareness (functionality of Risk management unit)**	7	% functionality of Risk management unit	**100% functionality of Risk management unit:**	**100% functionality of Risk Management Unit** *development of operational and strategic Risk register(20%); * Arrangement of quarterly Risk committee meetings(20%); *Conduct Risk awareness(40%); * risk mitigation and update of risk register conducted(20%)	**30% functionality of Risk Management Unit :** *10%Operational risk register completed * 0% The quarterly risk committee meeting was not held for this quarter.* 0% Risk awareness not conducted ; 20% risk mitigation and update of risk register	R -	Delays in the compilation of strategic Risk register	Appointment of an independent person as the chairperson of the risk committee.
GPP	IGR	Promote the culture of participatory and good governance	To ensure clean Audit by 2014	**Risk and Fruad awareness**	0	% Risk committee recommendations implemented	100% of Risk committee recommendations implemented	100% of Risk committee recommendations implemented	0% achieved:	R -	The risk committee did not meet and delays in completion of risk register	Convene risk committee meetings and completion of strategic risk register
GPP	Risk Management	Promote the culture of participatory and good governance	TO optimally manage risk in order to achieve the municipal vision	**Risk and fruad awareness**	2	# of risk and fraud awareness workshop conducted	4 risk and fraud awareness workshop conducted	**4 risk and fraud awareness workshop conducted:** * one for councillors; * one for employees * one for ward committee & CDW; *one for Public	**1 risk assessment workshop conducted** : *held on 22 and 23 July'13 for employees	R 47 400.00	The workshop for ward committee and cdw conducted in 2012/13;	The KPI be withdraw during mid year budget adjustment
				Risk and fruad awareness (development of security policy/procedures)	0%	% progress in development of security policy/procedures	100% Progress in the development of Security policy/procedure:	**100% Progress in development of security policy/procedures :** * 70% draft policy developed; * 20% Stakeholder consultation; *10% approval of the policy by council	**70% Achieved :** *70% of security policy developed	R -	No comments on draft security policy was received from the relevant stakeholders	Draft policy will be forwarded to council for approval.
				Risk and fruad awareness (Security awareness campaigns)	0	# of Security awareness campaigns conducted	2 - Security awareness campaigns conducted	1- Security awareness campaign conducted	Security awareness campaigns not conducted	R -	Security policy and procedures are not yet approved.	Security awareness will be conducted as soon as the security policy is approved.
				Risk and fruad awareness (Security company performance report)	0	# Security company performance report generated	4 - Security company performance report generated	2 - Security company performance reports generated, (each per quarter)	Security company performance report not generated	R -	Lack of resources to carry out the task	Report to be submitted in the 3rd quarter

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
GPP	Audit	Promote the culture of participatory and good governance	To ensure clean audit by 2014	Internal Audit(functionality of internal audit unit)	13	% functionality of internal audit unit	100% functionality of internal audit unit	100% functionality of internal audit unit * Compile Audit plan(10%; * 2x Conduct ordinary audits(40%) * quarterly performance audit; (20%) * quarterly reports submitted to Audit committee(20%); *Conduct two ordinary audits(40%) * Perform one quarterly performance audit(30%); *submit quarterly reports to Audit committee(30%)	25% on functionality of internal audit	R -	Delays in development of Risk register,Commitment on External Audit processess(AG) delayed Internal Audit activities,Shortage of staff and insufficient capacity	Risk management process to be prioritised at all times as it delays Internal Audit activities, Appointment of additional(vacant) staff, Training of existing /new staff to enhance capacity.
GPP	Audit	Promote the culture of participatory and good governance	To ensure clean Audit by 2014	Internal Audit (Performance audit)	0	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	66% of quarterly Performance audit findings corrected	R -	Only two departments (community & Municipal manager 's office) corrected and returned their corrected findings	Follow up be made with Departments which failed to comply.
GPP	Audit	Promote the culture of participatory and good governance	To ensure clean audit by 2014	External Audit (AC recommendations)	0%	% implementation of AC recommendations	100% Implementation of AC recommendations(4meetings)	100% Implementation of AC recommendations(2 meetings)	39% achieved on implementation of AC recommendations	R -	No Audit committee in place	Approval by Sekhukhune District municipality for shared services(Audit Committee)
GPP	Audit		To ensure clean audit by 2014	External Audit (AC reports)	2 AC reports submitted to council	# of AC reports submitted to Council	Four(4) AC reports submitted to Council	2 Audit Committee Reports submitted to council	1 Audit committee report submitted to council	R 11 505.58	No Audit committee in place.	Approval by Sekhukhune District municipality for shared services(Audit Committee)
GPP	Audit	Promote the culture of participatory and good governance	To ensure clean Audit by 2014	External Audit (AG respond Action plan)	60%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	N/A	Not applicable for the quarter	R -	N/A	N/A
GPP	IGR	Promote the culture of participatory and good governance	To improve perfomance	Council structure meeings	4	# of management reviews held	4- management reviewsheld	2 Management reviews held	2 Management reviews held, one on 17 July, other on 15 October 2013	R -	None	None
GPP	IGR	Promote the culture of participatory and good governance	To improve perfomance	Council structure meeings	80%	% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	0% achieved		No monthly management meetings arranged	Monthly management meetings to be arranged in the third quarter
				Council structure meeings	4	# of Exco - Lekgotla held	4 - Exco -lekgotla held	2 Exco Makgotla held	2 Exco Lekgotla held : *One on 23 July and 29 -30 October 2013 at Blydepoort	R40 062 .42	N/A	N/A
GPP	IGR	Promote the culture of participatory and good governance	To improve perfomance	Council structure meeings	100%	% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	67% of Exco Lekgotla resolutions implemented(8 out of 12 resolutions implemented)	R -	Implementation of some resolutions take long	Fastrack implementation of resolutions

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
GPP	IGR	Promote the culture of participatory and good governance	To improve perfomance	**Council structure meeings**	0	% of council resolutions that need attention of office of Municipal manager implemented	100% of council resolutions that need attention of office of Municipal manager implemented	100% of council resolutions that need attention of office of Municipal manager implemented	100% of council resolutions that need attention of office of Municipal manager implemented	R -	None	None
IDT	Performance Management	Improve Organizational cohesion and effectiveness	To ensure optimal utilization of workforce	**Performance management program**	5	# of Municipal Performance reports submitted to council	5 - performance reports submitted to council:* 2012/2013 4th quarter report(Annual performance report); *first report(2013/2014;*Mid-year report 2013/2014;* 2012/13 Annual report * third quarter report 2013/14	**2 Performance reports submitted to council :** * 2012/2013 4th quarter report (Annual performance report); 1st quarter report for 2013/14	**2 Performance Reports submitted to council:** Annual performance report generated and served in council of 02/08/2013; 2013/14 FY 1st quarter performance report submitted to council on 22 Nov 2013	R -	None	None
IDT	Performance Management	Improve Organizational cohesion and effectiveness	To ensure optimal utilization of workforce	**Performance management program**	2	# of individual performance reviews for section 54/56 managers conducted	4 - individual performance reviews for section 54/56 managers conducted: * Two formal reviews; * Two informal reviews	**2 Individual performance reviews for section 54/56 managers :** 2012/2013 4th quarter formal reviews(end of the year review)First quarter informal reviews	1 formal review conducted: 2012/13 FY section 54/56 managers reviews conducted on 16 and 17 October 2013	R 1 885.00	Busy schedule of Municipal Manager	To be arranged in the third quarter
IDT	Performance Management	Improve Organizational cohesion and effectiveness	To ensure optimal utilization of workforce	**Performance management program**	5	# of section 54/56 managers who signed performance Agreements	6 - section 54/56 managers signed performance Agreements (MM; directors: community service, Technical, ELD, CFO & Corporate)	6 - section 54/56 managers signed performance Agreements (MM; directors: community service, Technical, ELD, CFO & Corporate)	6 section 54/56 managers signed performance agreements(acting mm,directors Comunity, Technical, Corporate Services and acting CFO	R -	None	None
IDT	Performance Management	Improve Organizational cohesion and effectiveness	To ensure optimal utilization of workforce	**Performance management program** (development of 2014/15 SDBIP)	100%	% progress in development of 2014/15 SDBIP	**100% progress in development of 2014/15 SDBIP**	N/A	Not applicable for the quarter	N/A	N/A	N/A
			To acquire additional power and functions that will impact positively on service delivery and improve GTM revenue base by 2014	**Additional power and functions program**	0	% progress in lobbying for additional power and functions(water authority and Electricity licensing)	**100% progress in lobbying for additional power and functions(water authority and Electricity licensing)**	**60% Progress in lobbying for additional powers and functions(water and electricity licensing):** * Establishment/revival of the lobby teams(5%); * Development of terms of reference(10%); * Development of engagement program(5%); *Quarterly reporting to Management and Council(40%)	**15% achieved :** 5% Lobby team established; 10% Terms of reference developed; 0% development of engagement program; 0% Quarterly reporting to management and council	R -	Late establishment of the task team	To report in the third quarter

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
LED	Integrated Development and Planning	Create an environment that promotes the development of the local economy and facilitate job creation	To ensure accurate data development for accurate forward planning by 2014.	**Development of Vision 2030 blue print**	4	% progress in the development of vision 2030 blue print	**100% progress in the development of vision 2030 blue print:**	**100% progress in development of vision 2030 blue print : *** Development of vision 2030 blue print plan(20%); * Approval of the plan by Council(20%); * launch of the vision 2030(30%); * Establishment of working committee for the implementation of the plan(30%)	0% progress in development of vision 2030 blue print plan	R -	Only one service provider submitted tender document	Appointment of service provider readvertised
				Development of 2014/15 IDP	100%	% progress in compilation of IDP document	100% progress in compilation of IDP document	**65% progress in compilation of IDP document :** * 10% IDP process plan adopted by council; 25% status quo analysis report adopted by council; * 20% strategy planing report produced; 10% project integration completed	**10% Achieved** : 10% IDP Process plan developed and served in council of 02 August 2013. 0% Strategic planning not done; 0% project integration not done	R -	Status quo analysis not adopted by council	To be arranged by end of January 2014
					2	# of IDP/PMS/Budget consultation held	2 - IDP/PMS/Budget consultation held	1 - IDP/PMS/Budget consultation held	1 IDP consultation held on 23 September 2013	R 4 850.00	None	None
LED	Employment		To ensure that householda do not rely on grants and that are self sustainable by 2017	EPWP program	4	# of jobs creation reports submitted to council	4 - jobs creation reports submitted to council	2 jobs creation reports submitted to council	2 job creaton reports submitted to council	R -	None	None
BSD	PMU	Eradicate backlogs in order to improve access to service and ensure proper maintenance	To ensure availability of bulk infrastructure for the attraction of new	Infrastructure Development plan	5	# of Municipal projects (Capital) progress reports submitted to council	4 - quarterly municipal projects progress repoprts submitted to council	2 quarterly municipal projects progress reports submitted to council	2 Quarterly municipal projects progress report served in council of 02 Aug and on 22 Nov 2013	R -	None	None
FVBM	Budget	To improve overall financial management in the municipality by developing and implementing appropriate financial management policies, procedures and system	To ensur that GTM budget is credible by 2014	Budget plan	2011/12 AFS submitted	Submission of 2012/13 Annual Financial statement	Submission of 2012/13 Annual Financial statement by 31 August 2013	Submission of 2012/13 Annual Financial statement by 31 August 2013	AFS submitted on 24 October 2013	R -	Lack of internal capacity to develop AFS which led to the outsourcing of the project	Train more employees in the development of AFS
FVBM	Expenditure	To improve overall financial management in the municipality by developing and implementing appropriate financial management policies, procedures and system	To improve rvenue base with 25%by 2017	Revenue enhancement program	R 206 396 153	R- value of cash available to monthly expenditure commitments	R 224 674 055	R 56 168 513		R -86 486 697.00	None	None

MUNICIPAL MANAGER'S OFFICE
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Strategic Objectives	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigation
FVBM	Expenditure	To improve overall financial management in the municipality by developing and implementing appropriate financial management policies, procedures and system	To improve rvenue base with 25%by 2017	Revenue enhancement program	R8,362,443	R-value spent on Departmental Budget	R 13 343 569	R 6 671 784		R 7 989 742.00	None.	None
SR	TOWN PLANNING	Create a conducive environment for human settlement and business	To ensure integrated human settlements	Land use management	0	# of land development reports submitted to council	4 - land development reports submitted to council	2 land development reports submitted to council	2 Land development reports submitted to council on 02 August and on 22 November 2013	R -	None	None

NOTE : Detailed activities for the Key Performance Indicators (KPI) expressed in percentages are found at the Detailed capital work plan
: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

FINANCE DEPARTMENT MID YEAR PERFORMANCE REPORT
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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid - Year Performance	Expenditure	Challenges	Mitigations
FVBM	Revenue	To improve revenue base with 25% by 2017	**Revenue enhancement program**	65%	% of revenue campaigns resolutions implemented	100 % of revenue campaigns resolutions implemented	100 % of revenue campaigns resolutions implemented	0% of revenue campaigns resolutions implemented	R -	Councillors busy	Requested Mayor office to slot in the revenue campaigns with the outreach programmes
				73%	% of billed revenue collected	75% of billed revenue collected	75% of billed revenue collected	52% of billed revenue collected	R -	No restrictions by SDM. Attorneys coolections take process because there is time frames for notices that they have to adhere to	Meeting with SDMon restrictions. Ongoing with attorneys
FVBM	Revenue	To improve revenue base with 25% by 2017	**Revenue enhancement program**	4%	% reduction of outstanding debts that are above 60 days	10% reduction of outstanding service debts that are above 60 days	10% reduction of outstanding service debts that are above 60 days	0% reduction of outstanding service debts that are above 60 days	R -	No restrictions by SDM. Attorneys collections take process because there is time frames for notices that they have to adhere to	Meeting with SDMon restrictions. Ongoing with attorneys
				5%	% reduction of Government debts	10% reduction of government debts	10% reduction of government debts	0% reduction of governments debts	R -	Departments still have to sort out internal problems who is responsible for the debt, as well as limited budget	Engagement of debt forum meetings of Province
FVBM	Expenditure	To improve revenue base with 25% by 2017	**Revenue enhancement program**	100%	% compliance to 30 days payment time	100% compliance to 30 days payment time of suppliers	100% compliance to 30 days payment time of suppliers	100% compliance to 30 days payment time of suppliers	R -	None	None
				100%	% reconciliation of all payment transcations	100% reconciliation of all payment transactions in the previous quarter:	100% reconciliation of all payment transactions in the previous quarter:	100% reconciliation of all payment transactions in the previous quarter:	R -	None	None
FVBM	Expenditure	To improve revenue base with 25% by 2017	**Revenue enhancement program** (compliance to grants expenditure conditions)	100%	% compliance to grants expenditure conditions	100% compliance to grant expenditure conditions	**100% compliance to grant expenditure conditions** : 100%. Generate and submit monthly reports for all grants	100% compliance to grant expenditure conditions : *generate and submit monthly reports for all grants	R -	None	None
FVBM	Expenditure	To improve revenue base with 25% by 2017	**Revenue enhancement program**	R 206 396 153	R- value of cash available to monthly expenditure commitments	R 224 674 055	R 112 337 026	R 140 668 307		Low spending on Capital Project	Accelerating Spending Capital projects
FVBM	Expenditure	To improve revenue base with 25% by 2017	**Revenue enhancement program**	R28,378,533	R-value spent on Departmental Budget	R 32 792 974	R 16 396 487	R 12 201 042		Delay in procurement processes	Restructure the procurement committee

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid - Year Performance	Expenditure	Challenges	Mitigations
FVBM	Asset management	To ensure effective, efficient and responsive economic infrastructure network and asset by 2017	**Intergrated Asset management**	Internal Audit report implementation of A.G action plan; Asset register update report	% completeness and accuracy of the asset register	100% completeness and accuracy of the asset register	**20% competeness and accuracy of the asset register:** 20% update of asset register when new asset is received	20% completeness and accuracy of asset register: Update of asset register when new asset is received	R -	Lack of personnel in the Assest Management Unit	Capacitate Assets Management Unit by employing more personnel
			Development of Fleet management policy	0%	% progress in the development of Fleet management policy	100% progress in the development of Fleet management policy	**50% progress in the development of Fleet Management Policy:** 25% draft fleet management policy developed; 25% draft fleet management policy served in LLF	**50% progress** : *25% of Module developed on Venus Financial System; * 25% progress in the development of Fleet Management Policy served in LLF	R -	shortage of personnel in the Fleet Management Unit	Allocate more personnel to deal with fleet management
FVBM	Budget	To ensur that GTM budget is credible by 2014	**Budget plan**	100%	% compliance with budget process timeline	100% compliance with budget process timelines and implementation	**100% Compliance with budget process timelines and implementation:** * establishment of budget committees and teams; * Establishment of forums for consultation; * Establish schedule for next cycle; * Advertise the budget process and schedule not later than 31/08/2013 implemetation; * consult with stakeholders on any proposed new or changes to external mechanism for service delivery; * Refine funding policies including tariff structure; * 1 prepare drafts for IDP and Capital and operational plans with cost and revenue estimate	100% Compliance with Budget process	R -	None	None
FVBM	Budget	To ensur that GTM budget is credible by 2014	**Budget plan**	2011/12 AFS submitted	Submission of 2012/13 Annual Financial statement	Submission of 2012/13 Annual Financial statement by 31 August 2013	Submission of 2012/13 Annual Financial statement by 31 August 2013	2012/2013 AFS were submitted in October 2013	R -	Lack of internal capacity to develop AFS which led to the outsourcing of the project	Train more employees in the development of AFS
GPP	IT	To improve IT systems and network by 2013	**IT plans and system**	0	# of IT enhencement tools/system Purchased	5 - IT enhencement tools/system Purchased(GIS upgrade; PMS,Audit & Risk; LIMS; Orgplus & Call centre)	5 - IT enhancement tools/system Purchased(GIS upgrade; PMS,Audit & Risk; LIMS; Orgplus & Call centre)	* Quotations for GIS upgrade, PayDay additional Modules, laptop universal chargers, desktops and dot matrix printers for cashiers were obtained * Engnet Solutions presented to PMS Office on Integrated PMS, Risk and Audit IT System	R -	None None	None None

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SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid - Year Performance	Expenditure	Challenges	Mitigations
GPP	IT	To improve IT systems and network by 2013	**IT plans and system**	0	# of IT solutions procured	3 - IT solutions procured(Access control system, Audio-Visual and Virtual office; Electronic Document and records management solution and digital communications managementsolution and printing and integrated solution	3 IT solutions procured(Access control system, Audio-Visual and Virtual office; Electronic Document and records management solution and digital communications managementsolution and printing and integrated solution	1. Printing and Enterprise Fax Solutions bid: * Advert: 14 Aug 2013, * Compulsory briefing session: 22 Aug 2013, * Closed:23 Sept 2013 * Evaluation: Ongoing 2. Enterprise Electronic Document and Records Management as well as Digital Communications bid: * Advert: 14 Oct 2013, * Compulsory briefing session: 16 Oct 2013, * Closed: 15 Nov 2013 * Evaluation: Ongoing 3. Access Control, Audio-Visual and Virtual Office bid: * Advert: * Compulsory briefing session: 5 Dec 2013 * Closed: 9 Jan 2014	R -	None None None	None None None
	IT		**IT plans and system**	24hours	Turnaround time on response to desktop support requests	% of desktop support requests responded to within 24 hrs	100% of desktop support requests attended to within 24hrs	100% of desktop support requests responded to within 24 hrs	R -	None	None
FVBM	SCM	Ensure legislative compliance to SCM policy by 2013	**Supply chain management**	30 days - OPEX,	% of procurement support to departments done within 30 days	100% of procurement support to departments done within 30 days	100% of procurement support to departments done within 30 days	90% of procurement support to departments done within 30 days	R -	Delay in procurement processes	Rearrange the SCM employees responsibilities
FVBM	SCM	Ensure legislative compliance to SCM policy by 2013	**Supply chain management**	90 day - CAPEX	% of Capital projects tenders that complied to 90 days timeframe.	100% of Capital projects tenders that complied to 90 days timeframe.	100% of Capital projects tenders that complied to 90 days timeframe.	70% of Capital projects tenders that complied to 90 days timeframe.	R -	Delay in procurement processes	Restructure the procurement committee ,and limit time spent by end user in compiling end user report
FVBM	Revenue	Revenue enhancement	**Indigent subsidy**		R-value spent in subsidising indigent households	R 200 000	R100000 spent on subsidising indigent households		R 33 229.20	Less people register as indigents	To lobby more people on the programme
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	97% of management meeting resolutions implemented	R -	Lack of Capacity	Employee to be capacitated in order areas of their work
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	R -	none	None None

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SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid - Year Performance	Expenditure	Challenges	Mitigations
	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	R -	none	none
GPP	AUDIT	To ensure clean Audit by 2014	**External Audit**	80%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	N/A	N/A	R -	Some Employees don't have indepth knowledge of Action plan	Employee to be capacitated in order to comprehend the Action plan
	IGR	To ensure clean Audit by 2014	internal Audit	100%	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	R -	none	none
GPP	IGR	To ensure clean Audit by 2014	**Risk and Fruad awareness**	0	% Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	5% of Risk committee recommendations implementated	R -	No Risk committee recommendations	
		To ensure that GTM is portrayed in ways that restores trust in local government	**Communication programs**	60%	% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	97% Completed Website Updates: * Bid documents uploaded under Advertised Tenders: # Development of a uniform Land Use Management System for the entire Municipality # Development of Ohtighstad Development Plan # Support and Maintenance of GTM IP-based Network Infrastructure # Attendant Register for EDRM Portal and Digital Communications Compulsory Briefing Session * Upload of Public Notice Supplementary Valuation roll 1 July 2012 to 30 June 2013 on Home Page	R -	AFS not uploaded	None

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: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

ECONOMIC AND LAND DEVELOPMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid Year Target	Mid-Year Performance	Expenditure	Challenge	Mitigation
LED	LED	To facilitate skills development across economic sectors by 2016	**Skill program**	25%	% skill programs initiatives initiated	100% skill programs initiatives initiated	**50% skills program initiatives initiated:** * Facilitate meeting between Mine HR managers & SED, Sekukhune FET & MQA * Establishment of task team ; * Facilitation of the quarterly meeting for the task team * Generation of quarterly report * Submission of report to council	**40% achieved** : 20% skill program initiatives initiated : * 10% Task team established; 10% Stakeholder meeting facilitated and held	R -	The establishment of Sekhukhune district integrated mining development forum by LEDET as mandated by provincial EXCO.	The ELD should form part of the established forum and should generate quarterly report to council.
LED	LED	To grow the local economy with 6% by 2017	**LED strategy**	LED Strategy in place	% progress in the review of the LED strategy	100% progress in review of LED strategy:	**60% progress in review of LED Strategy**: 20% Advertisement and appointment of Service Provider; * 20% development of review process plan; * 20% Stakeholder engagement	0% achieved in review of LED strategy	R -	withdrawal of IDT delayed the process of reviewing the strategy.	Allow the process of appointing the service provider to continue.
				0%	% of LED forum resolutions implementation	100% of LED forum resolutions implementation	100% of LED forum resolutions implementation	0% of LED forum resolutions implemented	R -	No forum meeting held	
				3	# of Sector fora institutionalization	2 - sector forums institutionalised; Business and Tourism	2 - sector forums institutionalised; Business and Tourism	No sector forums institutionalised	R 1 296.05	The department is still focusing on the establishment of Tourism forum.	The ELD will start stakeholder engagements and also establish the forum in February 2014.
LED	LED	To grow the local economy with 6% by 2017	**LED strategy**	4000	# of jobs created through CWP and other related programmes(In-house projects;Mines ; Business; Social institutions; Farming & Tourism	6 400- jobs created through CWP and other related programmes:* 1000 In-house projects; *2000 Mines; *1200 Business; * 1200 social institutions; *1000 Farming & tourism	**3200 jobs created created through CWP and other related programmes:*** 500 In-house projects; *1000 Mines; *600 Business; * 600 social institutions; *500 Farming & tourism	3467 jobs created through CWP and other related programmes.(*2040 CWP;*155 in-house; *208 mining;* 974 business;* 90 social institutions	R -	none	none
LED	LED	To grow the local economy with 6% by 2017	**LED strategy**	40	# of Business linkages/ facilitated	50 - Business linkages facilitated: *10 Municipality; *25 Mining; *5 Sector Department; *10 Retailers	**24 Business Linkages facilitated:** *5 Municipality; *12 Mining; * 2 Sector Department; * 5 Retailers	61 business linkages facilitated. (*59 municipality; *2 mining	R -	none	none

ECONOMIC AND LAND DEVELOPMENT MID YEAR PERFORMANCE REPORT
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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid Year Target	Mid-Year Performance	Expenditure	Challenge	Mitigation
LED	LED	To attact economic investments into the municipality	**Business development**	4	# of Business supported	15 business supported	7 businesses supported	5 business supported : Moopetsi,Bahwaaduba ,The Shelter and Emang, Thusanong Poultry	R -	none	none
			Development of investment promotion strategy	0%	% of investment promotion strategies developed	100% of investment promotion strategies developed	N/A	N/A	R -	none	None
LED	LED	To attact economic investments into yhe municipality	**Development of Feasibility studies**	0%	% progress development of mining beneficiations Feasibility studies	100% progress development of mining beneficiations Feasibility studies	N/A	N/A	R -	none	None
FVBM	**LED(Town planning)**	To Improve revenue base with 25% by 2017	**Revenue enhancement programs**	42%	% collection on advertised signs	80% collection on advertised signs	80% collection on advertised signs	26% collection on advertised signs	R -71 836.57	Limited income from pre-existing contracts; Limited advertising opportunities including competing interest with Roads Agency Limpopo on certain roads.	Review of contracts with existing advertisers to implement new council tarrifs; Engagements with RAL to agree on a common operation plan.
FVBM	**LED**	To Improve revenue base with 25% by 2017	**Revenue enhancement programs**	34%	% collection on Hawkers licences	80% collection on Hawkers licences	80% collection on Hawkers licences	22.5% achieved in collection of Hawkers licences : payment for 117 licences issued.	R 14 040.00	Conflicts among hawkers resulting in slow pace in terms of payment for trading permits.	Review of hawkers plan with closing date set for the 31st January 2014.
FVBM	**Expenditure**	To Improve revenue base with 25% by 2017	**Revenue enhancement**	R15,102,551	R-value spent on Departmental budget	R 11 989 125	R 5 994 562		R 5 247 422.03	None	None
SPR	**LUMS**	To ensure integrated human settlements	**Land use management programs**	50%	% development of municipal wide LUMS	100% progress in development of municipal wide LUMS	**45% progress in development of municipal wide LUMS**: * 10% procurement of Service provider; *10% mapping; *20% Land Use Audit; * 5%Desktop research	0% achieved in development of municipal wide LUMS	R -	SCM processes were affected by departmental capacity challenges.	Expedite SCM processes.

ECONOMIC AND LAND DEVELOPMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid Year Target	Mid-Year Performance	Expenditure	Challenge	Mitigation
	Town planning		**Development of Local Area Development Plans for Steelpoort & Ohrigstad towns**	30%	% progress development local area development plans	100% progress development local area development plans	**50% progress development local area development plans:** *10% procurement of Service provider; * 40% Multisectoral Analysis	0% achieved in development of local area development plans	R -	SCM processes were affected by departmental capacity challenges.	Expedite SCM processes.
			Land acquisition/appropriation for servitudes program	50%	% progress acquisition of strategic land for development	100% progress in acquisition of strategic land for development	**50% progress in acquisition of strategic land for development :** *25%Strategic land identification and report submission to HDA; *25% Feasibility report and land price negotiation through HDA	**25% progress achieved** : 25% Strategic land identified and report submitted to HDA ; 0% Feasibility report not done	R0	No official response received from the HDA regarding the feasibility assessments for the submitted land parcels.	Write follow-up letter to HDA
SR	**Building Control Manager**	To ensure integrated sustainable human settlement	**Land use management**	30days	% of Building plan approved/considered within 30/60days	100% of Building plan approved/considered within 30/60days(below 500 sq. Metre& above 500 sq. Metre) respectively	100% of Building plan approved/considered within 30/60days(below 500 sq. Metre& above 500 sq. Metre) respectively	100% of building plan approved/considered [164 building plans submitted(146<500sq 15 approved and (18>500sq 5 approved]	R 342 156.24	Non-compliance with National Building Regulation and Building Standards of 107 of 1977 by applicants. Performance affected by over 100 building plans from Xtrata, that cannot be approved until water services confirmation is given by Sekhukhune district Municipality.	Place checklist at all satelite offices, provide and issue checklist to applicants; Arrangement of community roadshows. All Xtrata plans to be disapproved and returned to owner until all services issues are addressed.
SR	**Property management**	To ensure maintained municipal facilities	**Land use management**	Facility Management plan limited to Community Services	% progress in development of consolidated Facility Management plan	100% progress in development of consolidated Facility Management plan	**50% progress in development of consolidated Facility Management plan:** 15% municipal facilities audit report conducted; 10% repairs & maintenance done; * 15% - draft facilities management plan developed; 10% repairs & maintenance	**25% progress in development of consilidated Facility Management plan** : 15% municipal facilities audit report done; 10% Specifications for certain repairs work done	R0	Slow SCM processes.	Expedite theSCM processes for facilities maintenance programme
	Town planning	To ensure integrated human settlement	**Land use management**	50%	% of non - compliance observed during properties audit addressed & referred.	100% of non - compliance observed during properties audit addressed & referred.	100% of non - compliance observed during properties audit addressed & referred.	100%- No contravention discovered/ reported during period (out of 37 inspections).	R -	none	none

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SR	**Property management**	To ensure integrated human settlement	**Land use management**	40%	% of building contraventions identified during routine inspections addressed and referred	100% of building contraventions identified during routine inspections addressed and referred	100% of building contraventions identified during routine inspections addressed and referred	100% of contraventions discovered adressed : 07 building contraventions issued with a notice and 6 complied with one referred for legal action.	R -	none	none
SR	**Town planning**	To ensure integrated human settlement	**Land use management**	0	% of cadastral related queries/ disputes resolved within 30 days	80% of cadastral related issues/ disputes resolved/ addressed	80% of cadastral related issues/ disputes resolved/ addressed	80%- No cadastral issues/ disputes received or identified during the period.	R -	None	None
SR	**Town planning**	To ensure integrated human settlement	**Land use management (Township Establishment)**	120 days	% of section 96,99 & 100 of Ordinance 15 of 1986 applications processed within 120 days.	100% of section 96,99 & 100 of Ordinance 15 of 1986 applications processed within 120 days.	100% of section 96,99 & 100 of Ordinance 15 of 1986 applications processed within 120 days.	100%- 1 section 96 application received and in process and 2 carried over from the last quarter approved by Council within 120 days. 7 approvals for extension of time (section 72 & 101) granted plus 1 application for division of township (section 100) received.	R -4 523.00	none	none
SR	**Town planning**	To ensure integrated human settlement	**Land use management (Rezoning)**	120 days	% of section 56 of Ordinance 15 of 1986 applications processed within 120days.	100% of section 56 of Ordinance 15 of 1986 applications processed within 120days.	100% of section 56 of Ordinance 15 of 1986 applications processed within 120days.	100%- 7 applications received and in process (still within 120 days)	R -6 028.00	none	None
SR	**Town planning**	To ensure integrated human settlement	**Land use management (Subdivision and Consolidation)**	120 days	% of section 92 (1) (a) & (b) of Ordinance 15 of 1986 and section 6 of Ordinance 20 of 1986 applications processed within 120 days.	100% of section 92 (1) (a) & (b) of Ordinance 15 of 1986 and section 6 of Ordinance 20 of 1986 applications processed within 120 days.	100% of section 92 (1) (a) & (b) of Ordinance 15 of 1986 and section 6 of Ordinance 20 of 1986 applications processed within 120 days.	100%- 3 application received and on route to Council for approval (still within 120 days).	R -904.60	none	None

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SR	**Town planning**	To ensure integrated human settlement	**Land use management (Consent Uses)**	120 days	% of clause 21 & 22 of GTM LUMS 2006, Peri Urban Areas Town Planning Scheme 1975 and other land use regulations (R293/ 1962; R188/ 1969 and/or Act 125 of 1967 as amended) applications processed within 120days.	100% of clause 21 & 22 of GTM LUMS 2006, Peri Urban Areas Town Planning Scheme 1975 and other land use regulations (R293/ 1962; R188/ 1969 and/or Act 125 of 1967 as amended) applications processed within 120days.	100% of clause 21 & 22 of GTM LUMS 2006, Peri Urban Areas Town Planning Scheme 1975 and other land use regulations (R293/ 1962; R188/ 1969 and/or Act 125 of 1967 as amended) applications processed within 120days.	100%- 138 applications received and in process (9x clause 21; 16x clause 22; 68x R188/ 1969 & 2x Act 125/ 1967) (within 120 days)	R -52 345.00	None	none
SR	**Town planning**	To ensure integrated human settlement	**Land use management (Site Development Plans & Temporary Consents)**	120 days	% of 17 and 23 of GTM LUMS 2006 applications processed within 30 days.	100% of 17 and 23 of GTM LUMS 2006 applications processed within 30 days.	100% of 17 and 23 of GTM LUMS 2006 applications processed within 30 days.	100% : of 7 section 17 and 3 section 23 applications received and processed within 30 days).	R -3 618.00	none	none
	Property Management	To ensure that the municipality owns land for development	**Land acquisition**	0%	% progress in facilitation of transfer of 43.7 hectares of the farm Praktiseer 275 KT for Loncon Housing Development Project	100% progress in transfer of 43.7 hectares of the farm Praktiseer 275 KT for Loncon Housing Development Project	**50% progress in transfer of 43.7 hectares of the farm Praktiseer 275 KT for Loncon Housing Development Project:** *25%Facilitate all outstanding matters as raised with the municipality; *25% Development ofTerms of deed of donation/transfer agreed upon	**25% Progress :** 25% letter to department written detailing status and progress facilitated; 0% development of deed of donation /transfer not agreed upon	R -	No official response received from DPW.	Write follow up letter.
	Property Management	To ensure that the municipality owns land for development	**Land acquisition**	0%	% progress in facilitation of transfer of Remainder and all other portions of the farm Praktiseer 275KT	100% progress in facilitation of transfer of Remainder and all other portions of the farm Praktiseer 275KT	**50% progress in facilitation of transfer of Remainder and all other portions of the farm Praktiseer 275KT:** *25% submission to PSLDC; *25% Development ofTerms of deed of donation/transfer agreed upon	**12% progress achieved :** 12% letter to department detailing status and progress	R0	PSLDC submission are external processes(DRDLR)	Follow up letter with the DRDLR)

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SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid Year Target	Mid-Year Performance	Expenditure	Challenge	Mitigation
	Property Management	To ensure that the municipality owns land for development	**Land acquisition**	0%	% progress in facilitation of transfer of portions (1,8,9,10,11,12,15 & R/E) 1316.28 hectares of the farm Aapiesdoorndraai 298KT	100% progress in facilitation transfer of portions (1,8,9,10,11,12,15 & R/E) 1316.28 hectares of the farm Aapiesdoorndraai 298KT	**50% progress in facilitation transfer of portions (1,8,9,10,11,12,15 & R/E) 1316.28 hectares of the farm Aapiesdoorndraai 298KT**: 25% follow up on the submission status to PSLDC for recommendation to the minister; 25% Development of Terms of deed of donation/transfer agreed upon	**25% achieved** : 25% follow up letter written to DRDLR about the progress but no meeting held	R0	No response received from the DRDLR	Visit the DRDLR office
	Property Management	To ensure that the municipality owns land for development	**Land acquisition**	0%	% progress in facilitation of transfer of portions (1,8,9,10,11,12,15 & R/E) 1316.28 hectares of the farm Viljoenshoop 301KT	100% progress in the facilitation of portions (1,8,9,10,11,12,15 & R/E) 1316.28) hectares of the farm Viljoenshoop 301KT	**50% progress in the facilitation of portions (1,8,9,10,11,12,15 & R/E) 1316.28) hectares of the farm Viljoenshoop 301KT**: *25% Pre Tribal and Community resolution meetings; *25% Final Tribal and Community resolution meetings	0% : no pre-tribal and community meeting held and therefore no resolution	R0	Principle disagreement on the transfer and ownership of the property after the transfer	Discussed project with HDA for intervention and recommendation
			Spatial development framework	0%	% progress development of new township at Appies	70% progress in establishment of Appies Township	**25% progress in establishment of Appies Township** : 10% Procurement of service provider; *15% Specialist studies-Topocadastral survey; Geo-technical/ Floodline study); EIA ; Engineering Services Investigation	0% achieved in establishment of Appies Township :	R -	The project is affected by a land claim, which is currently awaiting a judgement in the Land Claims Court.	The budget for the project be shifted to other projects.
BSD	Property management	To reduce housing backlog with 10% in GTM by 2017	**Development of Housing chapter**	0%	% progress development of housing chapter	100% progress development of housing chapter	**50% progress development of housing chapter**: * 20% TOR developed; 30% Draft housing chapter/plan developed	**20% Progress in development of housing chapter** : *20%Draft TOR developed; *0% Draft housing chapter not developed	R -	Lack of Capacity.	The budget for the project be shifted to other projects.
BSD	Property management	To reduce housing backlog with 10% in GTM by 2017	**Development of Housing chapter** (Reports)	4	# of housing report submitted to council	4 - housing report submitted to council	2 Housing reports submitted to council: Each per quarter	1 report served in council of 02/08/2013	R -	No Housing project taking place within the municipality since the begining of the financial year due to SCM issue at CoGHSTA.	Await CoGHSTA's action (appointment of developers)

ECONOMIC AND LAND DEVELOPMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid Year Target	Mid-Year Performance	Expenditure	Challenge	Mitigation
				20%	% progress with facilitation of Burgersfort Extension 10 Social Housing project	100% progress with facilitation of Burgersfort Extension 10 Social Housing project	**50% progress with facilitation of Burgersfort Extension 10 Social Housing project:** *25%Rezoning of the erf from Park to Residential; *25% Conduct Technical Assessment	**25% progress :** * 25% Council has approved the rezoning of the property to allow high density residential development. 0% Technical Assessment of the site not conducted	R -	No confirmation of appointment of service provider by CoGHSTA	Write follow up letter to CoGHSTA
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	R -	None	None
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of ExCo-makgotla resolutions implemented	100% of ExCo-makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo-makgotla resolutions implemented	R -	None	None
	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	R -	None	None
GPP	AUDIT	To ensure clean Audit by 2014	**External Audit**	80%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	N/A	N/A	R -	None	None
	IGR	To ensure clean Audit by 2014		100%	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	R -	None	None
GPP	IGR	To ensure clean Audit by 2014	**Risk and Fruad awareness**	0	% Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	R -	None	None
		To ensure that GTM is portrayed in ways that restores trust in local government	**Communication programs**	60%	% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	R -	None	None

NOTE: Detailed activities for the Key Performance Indicators(KPI) expressed in percentages are found at the Detailed capital work plan
: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid -Year Performance	Expenditure	Challenges	Mitigations
GPP	**Traffic**	To improve accessibility and mobility of Transport by 2017	**Regulation of traffic /Event & special projects**(Road safety campaigns)	2	# of road safety campaigns held	Two (2) Road safety campaigns held: *One (1)Pedestrian road safety campaign *One (1)Arrive Alive Campaign	*One (1)Arrive Alive	* 04 - 31/12/2014 District Launching * 22/12/2014 Local Arrive Allive Road show - Mongatane Village	R -	None	None
GPP	**Traffic**	To improve accessibility and mobility of Transport by 2017	**Regulation of traffic** (Joint operations)	10	# of joint operations conducted	Ten(10) Joint Operations conducted	Five(5)Joint operations	**Eight(8) joint operations conducted:** *26/07/2013 - R555 Steelpoort *31/07/2013 - R555 Motaganeng *21/08/2013 - R37 Motsepula *23/08/2013 - Burgersfort CBD *13/09/2013 - Burgerfort- Internal transport.	R -	None	None
GPP	**Traffic**	To improve accessibility and mobility of Transport by 2017	**Regulation of traffic** (Purchase of traffic vehicles)	6	# of traffic vehicles purchased	Three (3) vehicles and one (1) motor cycle.	* Development of TOR; Three (3) vehicles and one (1) motor cycle	* Development of TOR	R -	Delays from Supply Chain	Constant follow- up with Finance
BSD	**Environment**	To improve accessibility and mobility of Transport by 2017	**Public amenities development** (Steelpoort Roadworthy Centre)	10%	% progress upgrading of steelpoort road worthy centre	100% progress upgrading of steelpoort road worthy centre	40% Progress upgrading of Steelpoort roadworthy centre: *20% Development of TOR and tendering processes; * 20% Project monitoring and *Construction(service provider)	0% Progress	R -	Delays from Supply Chain	Constant follow- up with Finance
BSD	**Traffic**	To improve accessibility and mobility of Transport by 2017	**Public amenities development** (Animal Pound)	40%	% progress development of animal pound	100% development of animal pound	**40% progress in development of animal pound:** *20% Development of TOR and tendering processes; * 20% Project monitoring and Construction(service provider)	0% Progress	R -	Delays from Supply Chain	Constant follow- up with Finance
BSD	**Licensing**	To improve accessibility and mobility of Transport by 2017	**Construction of new roads and transport facilities** (Praktiseer testing station)	30%	% progress in upgrading of Praktiseer testing station	100% upgrading of Praktiseer testing station	**40% progress in upgrading of Praktiseer testing station:** *20% Development of TOR and tendering processes; * 20% Project monitoring and *Construction(service provider)	**10% Progress :** * 10%TOR developed	R -	Delays from Supply Chain	Constant follow- up with Finance

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
GPP	Social Development	To improve social cohesion in GTM	**Disaster management** (Disaster management plan)	100%	% progress implementation of GTM disaster management plan	100% progress in the implementation of disaster management plan	50% progress in implementation of disaster management plan	**80% Progress in implementation ofdisaster management plan :** 50% Disaster Awareness campaigns: Hosted National day risk reduction campaign on the 14-15 October 2013; 30% Disaster mangement advisory meetings and resolutions implemented	R10 981.26	None	None
GPP	Social Development	To improve social cohesion in GTM	**Disaster mangement**	100%	% of reported disasters responded to within 12hours	100% of reported disasters/ incident responded to within 12hours	100% of reported disasters/ incident responded to within 12hours	100% of reported disasters/ incident responded to within 12hours. Total of 45 cases.	R -	None	None
			Disaster mangement	80%	% of disaster victims who Qualify for relief materials received the relief material . within seven days	*100% Qualifying victims provided with relief material within seven days	*100% Qualifying victims provided with relief material within seven days	**50% achieved :** *50% Qualifying victims provided with relief material within seven days; * Only three qualified for materials.	R -	Delays from Supply Chain	Constant follow- up with Finance
GPP	Public participation	To Promote civic education	**Ward committees(functionality)**	100%	% functionality of ward committees	100% functionality of ward committees	* 30% Monthly ward committee meetings *30% Quarterly Mass-Meetings *40% Quarterly reports to council	**100% functionality achieved :** * 30% Monthly ward committee meetings *30% Quarterly Mass- Meetings *40% Quarterly reports to council	R 1 844 000.00	Delays in the submission of reports.	To workshop the approved feedback loop
GPP	Public Participation	To Promote civic education	**Ward committee(training)**	50%	% progress in facilitating the training of ward committees	100% progress in facilitating the training of ward committees	40% : *20% identification of training needs; *20% logistics	**0% Progress :** Logistics 0% Appoitment of service provider 0% Identification of training venues.	R -	No response from service providers	To utelise database from CoGHSTA. The training will be facilitated in the 3rd quater
GPP	Public Participation	To ensure sufficient political championship and accountability	**IGR programs/public participation programs (** IDP/Budget consultation)	100%	# of IDP/Budget Community consultation facilitated	2 - IDP/Budget Community consultation facilitated *Forum *Community consultation	2-IDP/PMS/Budget forums facilitated *Forum	1-IDP/PMS/Budget forums facilitated *Forum held on the 23/09/2013 at Lapeng	R -	None	None
GPP	Public Participation	To ensure sufficient political championship and accountability	**Public participation and IGR** (petition committee)	0	% progress in the facilitation of petition committee meetings	100% progress in the facilitation of petition committee meetings	100% progress in the facilitation of petition committee meetings	100% progress in the facilitation of petition committee meetings. * 06/09/2013 addressing several complains from wards	R -	Most of the issues are political.	All issues are refered to relevant structures.

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid -Year Performance	Expenditure	Challenges	Mitigations
GPP	Public Participation	To ensure sufficient political championship and accountability	**IGR programs/public participation programs** (steering committee)	100%	% of establishement of project steering committee .	100% of establishment of project steering committee *50% establishement of project steering committee * 50% appointment of CLO.	100% of establishment of project steering committee *50% establishement of project steering committee * 50% appointment of CLO.	75% Achieved : 50% of establishement of project steering committee 25% Appointment of CLO (ward 19 -17/072013 (ward 27-05/09/2013)	R -	Community problems caused a delay at Mahlakwena Ward 2	Councillors to educate the tribal authorities on the operation of ward committees.
GPP	Socio development	To improve social cohesion in GTM	**Special programs/Event & special projects** (HIV/AIDS strategy)	50%	% implementation of HIV/AIDS strategy.	100% implementation of HIV/AIDS strategy:	100% implementation of HIV/AIDS strategy: (1x) LAC meetings & resolutions(33%). * (1) mainstreaming activities(33%) * establishment of health promotion centre (HPC)(34%)	**66% achieved on Implementation of HIV/AIDS strategy** *(1x) LAC meeting - 20 Nov.2013(33%) * (4x) mainstreaming activities(33%) * 0% Health Promotion centre -	R -	*The resident project has pulled out of the project due to unavailability of space. *Lack of HIV/AIDS coordinators.	*Remove the activity from the KPI. 1st Quater Exco resolutions * The post be advertised externally.
GPP	Socio development	To improve social cohesion in GTM	**Sport, Arts and Cultural activities/Event& special projects** (Sports programmes)	7	# of sporting events helds	6x sports events held: *1x O.R.Tambo games. *1x Mayoral cup; *1x Indigenous games *1x Chess tournament; games; *1x Cricket Festival; *1x Rugby tournaments	4 x Sports Events held : *1 Indegenous games; 1x Chess tournament; game; *1 Cricket festival; *1 x Rugby tournament	4x sports events held:*1 x Cricket *1xChess tournament Both on the at Alberton. *1x Cricket Festival; 07/09/2013 - Alberton Village *1x Rugby tournaments 19/10/2013 - Winterveld	R -	None	None
BSD	Socio development	To ensure cost effective, efficient and responsive economic infrastructure network and assets by 2017	**Sport, Arts and Cultural activities/Event& special projects** (Sports programmes)	25%	% Progress in the facilitation for the establishment of Maandagshoek Sports complex	75% facilitation for the establishment of Maadagshoek Sports Complex	25% land acquisition	0% Progress in facilitation of Maandagshoek Sports Facility	R -		
	Public Participation	To improve social cohesion in GTM	**Sport, Arts and Cultural activities/Event& special projects** (Arts and Culture programmes)	3	# of cultual activities conducted	3x Arts and Culture programmes. *1x Pageantry. *1x Cultural Show/Festival *1x Indaba	1x Arts and Culture programmes. *1x Cultural Show/Festival ; *1x Pageantry	2 x Arts and Culture programmes. *1x Pageantry 07/12/2014 Miss Limpopo 20/12/2012;	R -	None	None
GPP	Social Development	To improve social cohesion in GTM	**port, Arts and Cultural activities/Event& special projects** (Sports, Arts and Culture council)	100%	% implentation of Sports, Arts and culture council meeting resolutions	100% implementation of Sports, Arts and culture council meeting resolutions	100% implementation of Sports, Arts and culture council meeting resolutions	**100% implementation of Sports, Arts and culture council meeting resolutions:** Meetings held ff: *29/07/2013, *31/07/2013, *19/08/2013, *06/09/2013,*17/10/2013, * 04/12/2013,* 12/12/2013	R -	None	None

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid -Year Performance	Expenditure	Challenges	Mitigations
BSD	Library	To ensure effective, efficient and responsive economic infrastructure network and assets by 2017	**Operations and Maintenance of infrastructure** (Library Books)	314	# Number of new books purchased and acquired.	300 new books	300 new books purchased and acquired	No books purchased	R -	Delays from Supply Chain	Constant follow- up with Finance
GPP	Public Participation	To improve social cohesion in GTM	**Sport, Arts and Cultural activities/Event& special projects** (Library programmes)	3	# of Library programs conducted	2 Library programmes conducted: * Library week *Worldbook day	1 Library programmes conducted: * Library week	**3 Library programmes conducted:** * Library week 02/12/2013 04/12/2013, * Library week 25\08\2013 Ntoampe *Literacy Day12\09\2013 Mampuru	R 150 538.98	None	None
BSD	Social Development	To improve development and maintenance of municipal infrastructure	**Operations and Maintenance of infrastructure** (functionality of Community Facilities)	0%	% functionality of Community Facilities	**100 % functionality of Community facilities.**	100% : *Stakeholder Engagement and Monitoring of Mokgotho Community Hall * Stakeholder Engagement and Monitoring of Driekop Community Hall * Stakeholder Engagement and Monitoring of Mapodile TSC *Stakeholder Engagement and Monitoring of Leboeng Telecentre *Stakeholder engagement and monitoring of Kgopaneng TSC *Stakeholder engagement and monitoring of Kgopaneng TSC *marketing of the facilities through direction & notice board	**85% Achieved :** * Stakeholder Engagement and Monitoring of Driekop Community Hall * Stakeholder Engagement and Monitoring of Mapodile TSC 05/11/2013 * Stakeholder Engagement and Monitoring of Mokgotho Community Hall on 30/09/2013 and 18/12/2013 * Stakeholder Engagement and Monitoring of Leboeng Telecentre 12/12/2013 *Stakeholder engagement and monitoring of Kgopaneng TSC 12/12/2013 *marketing of the facilities through direction & notice board -Procurement stage	R -	Delays from Supply Chain	Constant follow- up with Finance
	Social Development	To create a healthy environment for the community of Tubatse by 2030	**Maintanance of community facilities.**	4	# of municipal community facilities maintained monthly	Maintanance of 5 community facilities. *2x Community halls *3x TSC (Clearing grasses,and pruining of trees, cleaning of offices and gardens)	Maintanance of 5 community facilities. *2x Community halls *3x TSC (Clearing grasses,and pruining of trees, cleaning of offices and gardens)	Maintained 5 community facilities. *2x Community halls(Driekop and Mokgotho debushed *3x TSC TSC - Mapodile, Leboeng Telecentre and Kgopaneng maintained (Clearing grasses,and pruining of trees, cleaning of offices and gardens)	R -	None	None
BSD	Environment	To create a healthy environment for the community of Tubatse by 2030	**Parks and Gardens** (maintenance of open spaces)	3	# of identified open space debushed	3x Debushing and maintenance of open spaces along 3 **(three)** main roads *1x @ municipal area along R37 Roads *2x@ municipal area along R555 Roads (Cutting of the trees & grass on the side of the road;)	3x Debushing and maintenance of open spaces along 3 **(three)** main roads *1x @ municipal area along R37 Roads *2x@ municipal area along R555 Roads (Cutting of the trees & grass on the side of the road;)	3x Debushing and maintenance of open spaces along 3 **(three)** main roads *1x @ municipal area along R37 Roads *3x@ municipal area along R555 Roads (Cutting of the trees & grass on the side of the road;)	R -	Though we manage to debush the challenge is that we do not do it consistently where as it rains frequently.	To make a provision for appointment of service providers during adjustment

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid -Year Performance	Expenditure	Challenges	Mitigations
BSD	Environment	To create a healthy environment for the community of Tubatse by 2030	**Parks and Gardens** (Maintenance of parks and garden)	8	# of municipal parks and gardens maintained weekly	Maintenance of 10 (ten) parks and garden *2 (two) Municipal Parks *8 (eight) Municipal Gardems (Cutting of lawn,Removal of weeds, Irrigation, Application of fertilizers, Pruning of flowers.)	Maintenance of 10 (ten) parks and garden. *2 (two) Municipal Parks *8 (eight) Municipal Gardems	Maintained 09 (ten) parks and garden. *1 (0ne) Municipal Parks *8 () Municipal Gardens(Ohrigstad,Civic Centre,Old Building, Practiseer testing,Mapodile Library,Steelpoort RWC,Practiseer satelite and Mapodile TSC)	R -	One municipal park destroyed during maintanace of street lights	To be maintaned this quater
	Environment	To ensure cost effective, efficient and responsive economic infrastructure network and assets by 2017	**Operations and Maintenance of Infrastructure** (Cemetery maintanance)		# of municipal cemetries maintained monthly	Maintenance of 4 (four) cemeteries: Praktiseer Ohrigstad Mapodile Penge (Clearing grasses and bushes in the grave yards)	Maintenance of 4 (four) cemeteries: Praktiseer Ohrigstad Mapodile Penge (Clearing grasses and bushes in the grave yards)	Maintained 4 (four) cemeteries: Praktiseer Ohrigstad Mapodile Penge (Clearing grasses and bushes in the grave yards)	R -	None	None
BSD	Environment	To ensure cost effective, efficient and responsive economic infrastructure network and assets by 2017	**Operations and Maintenance of infrastructure** (Development of Cemetery management system)	0	% development of Cemetery management system	100% developed Cemetery Management System: * 20% development of TOR * 80% implementation of the developed system	40% : *20% development of TOR; 20% Implementation of developed system	**20% acheived :** * 20%TOR developed	R -	Delays from Supply Chain	Request intervention from Acting CFO.
BSD	Environment	To create a healthy environment for the community of Tubatse by 2030	**Planting of trees/Event& special projects** (Greening)	10	# of trees planted during Arbor Day celebration.	*1x Arbor Day celebration * 20 trees planted	*1x Arbor Day celebration * 20 trees planted	*1x Arbor Day celebration - 06/09/2013 Ntwampe Sports ground * 20 trees planted - 1600 trees planted to Magakala curcuit cluster.	R -	None	None
GPP	IGR	To Improve revenue base with 25% by 2017	**Expenditure**	Com. Serv.Adm =R6 837 972 Protection serv = R2 699 367; Cemeteries = R4 792	R-value spent on Departmental budget	Com. Serv.Adm =R9 117 299; Protection serv = R3 599 158; Cemeteries = R6 389 833; Library = R8 161 087	Com. Serv.Adm =R4 558 648; Protection serv = R1 799 578; Cemeteries = R3 194 916; Library = R4 080 542	Com. Adm = R4 970 012.46 Protection = R8 232 537.97 Cemeteries = R1 599 457.15 Social Serv = R2 307 408.84	Com. Adm = R4 970 012.46 Protection = R8 232 537.97 Cemeteries = R1 599 457.15 Social Serv = R2 307 408.84	None	None
GPP	AUDIT	To improve perfomance	**Council structure meeings**	80%	% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% management meeting resolutions implemented	R -	None	None
GPP	IGR	To improve perfomance	**Council structure meeings**	100%	% of ExCo-makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo-makgotla resolutions implemented	100% of ExCo- Makgotla resolutions implemented: (4th 12/13 FY Lekgotla resolutions and 1st Quarter 2013/14 Lekgotla Resolutions	R -	None	None
GPP	IGR	To improve perfomance	**Council structure meeings**	0	% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	R -	None	None

COMMUNITY SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid-Year Target	Mid -Year Performance	Expenditure	Challenges	Mitigations
GPP	IGR	To ensure clean Audit by 2014	**External Audit**	60%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	N/A	N/A	R -	None	None
GPP	IGR	To ensure clean Audit by 2014	**Internal Audit**	0	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of Performance audit findings corrected	R -	None	None
GPP	IGR	To ensure clean Audit by 2014	**Risk and Fruad awareness**	0	% Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	R -	None	None
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Communication programs**	0	% Website legislated items in your department loaded on GTM	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	No issue for the quarter	R -	None	None

NOTE: Detailed activities for the Key Performance Indicators (KPI) expressed in percentages are found at the Detailed capital work plan
: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

CORPORATE SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
IDT	HR	To build a disciplined Organizational culture by 2014	**Review and enforce HR policies**	32	# of HR policies reviewed	12 HR policies reviewed	6 HR policies reviewed	0 - No policies reviewed	R -	Unavailability of stakeholders due to other work commitments	Policies will be reviewed in February 2014
				32	# of new policies developed.	2 - new policies developed. * Sport policy; * Bereavement policy (staff)	2 - new policies developed. * Sport policy; * Bereavement policy (staff)	2- draft policies developed - * Bereavement policy for staff and *sporting policy	R -	None	None
			Review and enforce HR policies (HR plan)	0	% progress in the development of HR plan	100% progress in the development of HR plan	50% : 30% (*conduct an HR Strategic analysis * Identify strategic HR issues); 20% * Address ongoing HR issues	**0% achieved**	R -	Project outsourced, delays in SCM processes for appointment of a service provider	Speedup bidding processes for appointment of service provider
			Review and enforce HR policies (Employement Equity plan)	30%	% progress in the development of Employement Equity plan	100% development of employment equity plan	100% : 80%(* Resuscitate the EE Committee; * Induction of the committee; * Development of the EE plan; *Stakeholder consultation); 10% Approval by council; *10% Submit EE Plans and Reports	**60% progress** : * 20% the EE Committee resuscitated; *20% Employment Equity Plan Draft in place; *20% Stakeholder consultation done(presented to management and sector department	R -	Delays in induction of the committtee due to non attendance by unons therefore did not serve in council	Finalise the process
IDT	HR	To build a disciplined Organizational culture by 2014	**Review and enforce HR policies**(wellness program)	4	# of Wellness calender day events coordinated	12- Wellness calender day events coordinated;	6- Wellness calender day events coordinated;	2 wellness events cordinated : 1 cancer awareness event coordinated on the 26th of September 2013; 1 wellness day activity coordinated	R -	None	None
				1	# of Municipal wellness day co-ordinated	1- Municipal wellness day co-ordinated	1 Municipal wellness day co-ordinated(October)	One event coordinated	R 368 098.68	None	None
				0	# of employee satisfication survey conducted	1- employee satisfication survey conducted	1 employee satisfication survey conduct (September)	Employee satisfaction survey not done	R -	Budgetary constraints	To be considered during budget adjustment
				6	# of debt management intervention coordinated	1- debt management intervention coordinated	1- debt management intervention coordinated	One intervention during the wellness day event	R -	None	None
				5	# sporting activities Facilitated	12x sporting activities Facilitated	6 x sporting activities facilitated	5 x sporting activities facilitated : Sekhukhune FET 01/08/2013, Marula Platinum 28/08/2013 Namibia 20/09/2013	R -	None	None

CORPORATE SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
				50%	% of Employee wellness interventions identified conducted/facilitated (Medical referals, bereavements & exist interviews)	100% of Employee wellness interventions identified conducted/facilitated(Medical referals, bereavements & exist interviews)	100% of Employee wellness interventions identified conducted/facilitated(Medical referals, bereavements & exist interviews)	100% of employee wellness interventions identified : Two referals made(,Medical examination,Disability pension)	R -	None	None
IDT	HR	To build a disciplined Organizational culture by 2014	Review and enforce HR policies(Occupational Health and Safety program)	0	# of OHS audit conducted	1 - OHS audit conduct(July);	1 - OHS audit conduct(July);	1 OHS Audit conducted	R 42 693.56	None	None
				12	# of OHS committee meetings held	4 - OHS committee meetings held	2 - OHS committee meetings held	2 OHS committee meetings held	R -	None	None
				8	# of site inspection and monitoring of Capital projects conducted	12 - site inspection and monitoring of Capital projects conducted	6 - site inspection and monitoring of capital projects conducted	4 -Site inspections conducted at(Mapodile sports complex,Shakung Acess Bridge,Mokutung/Kgautjane access brigde and Malepe Access Bridge)	R -	None	
				2	# of medical surveillance and screening conducted	2- medical surveillance and screening conducted	1 - medical surveillance and screening conducted	2-Medical surveillance and screeing conducted	R -	None	None
				2	# of fumication and pest control conducted in the municipal offices;	4 - fumication and pest control conducted in the municipal offices;	2 - fumication and pest control conducted in three municipal offices	0 - No fumication and pest control conducted in three municipal offices	R -	Lengthy procurement processes	Follow up with SCM
				0	# of change room facilities constructed	1 - change room facilities constructed	1- change room facilities constructed	No change room facility constructed	R -	Still awaiting approval from the landlord	Follow up with the landlord
				0	# of paraplegic access facilitated	1 - paraplegic access facilitated (Sep)	1 - paraplegic access facilitated (Sep)	No paraplegic access facilitated	R -	Budgetary constraints	To be considered in the next financial year
				0	# of medical supply Provision made	4 - medical supply Provision made	2 medical suply provision made	1 medical supply	R2 944 .00	There was enough surplus in the 1st quarter	None
				1	# of OHS reps training session conducted	1 - OHS reps training session conducted	n/a	N/A	N/A	N/A	N/A
				1	# of COIDA interventions facilitated	4x COIDA interventions facilitated	2 x COIDA interventions facilitated	0 - No incidents occurred and reported	R -	None	None
IDT				0	# of OHS mock drill training conducted	1 x OHS mock drill training conducted	1 x OHS mock drill training conducted	0 - No mock drill training conducted	R -	Low turn up of employees due to poor communication with relevant stakeholders	To be conducted during the next quarter

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
	HR	To build a disciplined Organizational culture by 2014	**Review and enforce HR policies**(Occupational Health and Safety program)	2	# of hygiene standards for Office cleanliness activities conducted	9- hygiene standards for Office cleanliness activities conducted: *Determine a clear area delegations for cleaners; *4x Provision of requisite cleaning amenities; *4x provision of PPE	2 hygiene standards for Office cleanliness activities conducted: * Provision of requisite cleaning amenities; *provision of PPE for cleaners	3 hygiene standards for office cleanliness conducted : *Clear area of delegation for cleaners determined.*PPE provided to cleaners.*Requisite cleaning amenities provided;	R 76 042.12	None	None
IDT	HR	To build a disciplined Organizational culture by 2014	**Review and enforce HR policies**(Leave Administration)	4	# of leave reconciliation reports generated in congruency to finance	4 - leave reconciliation reports generated in congruency to finance	2 - leave reconciliation reports generated in congruency to finance	2 -leave reconciliation reports generated	R -	None	None
			Review and enforce HR policies(Employee records management)	3	# of Employee profile/records submitted to council	4 - Employee profile submitted to council	2 - Employee profile submitted to council	0 - No Employee profile submitted to council	R -	Employee profile generated awaiting council sitting	To serve in the next council meeting
IDT	HR	To capacitate GTM Employees for optimal service delivery by 2015	**Skill developemnt program**	11	# of WSP activities performed (Employees & Councillors)	11- WSP activities performed (Employees & Councillors)	**5 WSP activities performed (Employees & Councillors):** * Identify and enrol employees for Training; * Submission of quarterly training report LGSETA (2); * Facilitate quarterly training committee meeting(2);	**3 WSP activities perfomed** * employees identified and enrolled for training; * Quarterly report submitted to LGSETA; *Training meeting held	R -	Vacant SDF position	Filling of post
				4	# of skill development report served in council	4 - skill development report served in council	2 - skill development report served in council	0 - no skill development reports served in council	R -	Skill development report developed awaiting council sitting	To serve in the next council meeting
				0%	% spend on the Employee bursary	100% spend on the Employee bursary	n/a	N/A	N/A	N/A	N/A
IDT	Labour relation	To minimize litigations by implementing Employee benefits by 2013	**LLF programs**	9	# of LLF meetings held	12 LLF meetings held	6 LLF meetings held	1 LLF meeting held	R -	Strained relationship between labour and management resulted in non-sitting of LLF	Improve relationship between labour and management
				50%	% of LLF resolutions implemented	100% of LLF resolutions implemented	100% of LLF resolutions implemented	30% LLF resolutions implemented	R -	Some resoultions require further consultation	Speedup the consultation process
			Lease agreements and Legal issues	3	# of performance reports generated on the SLA in the corporate service department	4 - performance reports generated on the SLA in the corporate service department	2 - performance reports generated on the SLA in the corporate service department	1 report generated	R -	None	None
IDT	Human Resources	To reduce salary bill to a minimum requirement by 2017	**Appointment on vacant positions**	100%	% appointments made against budgeted posts	100% appointment made against budgeted posts	100% appointment made against budgeted posts	**37% achieved :** 3 appointments made against 8 vacant position	R -	Shoratage of staff to deal with recruitment	Appointment of a dedicated recruitment officer
BSD	corporate Admin	To ensure cost effective, efficient and responsive economic infrastructure network and assets by 2017	**Operations and maintenance of infrastructure**		% faults(lights, doors, abulation & cracks) identified in the municipal offices fixed within 30 days	100% faults(lights, doors, abulation & cracks) identified in the municipal offices fixed within 30 days	100% faults(lights, doors, abulation & cracks) identified in the municipal offices fixed within 30 days	**85% achieved :** repair of chairs; doors, security, window and lights, maintenance of air conditioner and lifts	R -	Lengthy procurement processes	Speedup sitting of bids committees

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
IDT	IGR	To build sound stakeholder relations by 2014	**Stakeholder management**	0%	% progress in development of stakeholder management framework	100% progress in development of stakeholder management framework	50% : * 25% draft stakeholder management framework developed; *25% * draft Stakeholder management framework served in LLF	**25% achieved :** Draft stakeholder management framework developed	R -	Delays in commencement of the project as there was no dedicated person to perform the tasks	The project delegated to IGR
	IGR	To ensure that GTM is portrayed in ways that restores trust in the local government	**Intergovernmetal relations**	2	# Batho Pele Campaigns held	4 Batho Pele Campaigns held	2 Batho Pele Campaigns held: 1 for Moroke Cluster ; 1 for Ngwaabe cluster	2 Batho pele campaign held at Ohrigstad and ga - Mampuru	R -	None	None
GPP	Secretariat	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure and meetings**	80%	% of portfolio committees met according to their programs	100% of portfolio committees met according totheir programs	100% of portfolio committees met according totheir programs	90% of portfolio committees met according to their programs	R -	None	None
				12	# of Executive committees meetings held	12 x Executive committees meetings held	6 x Executive committees meetings held	2 x Exco meeting(05 Nov 2013 & 19 Dec 2013)	R -	Unavailability of stakeholders due to other work commitments	Reschedule meetings
GPP	Secretariat	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure and meetings**	100%	% of Exco - Lekgotla resolutions that are relevent to Corporate Services Department implemented	100% of Exco - Lekgotla resolutions that are relevent to Corporate Services Department implemented	100% of Exco - Lekgotla resolutions that are relevent to Corporate Services Department implemented	60% Exco lekgotla resolution implemented	R -	Some resolutions has financial implications	To be considered during budget adjustment
GPP	Secretariat	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure and meetings**	4	# of Ordinary Council meetings held	4 Ordinary Council meetings held	2 Ordinary Council meetings held	2 Ordinary council meetings held : 02/08/2013 and 22/11/2013	R -	None	None
GPP	Secretariat	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure and meetings**	100%	% of council resolutions which needed attention of Corporate service department implementated	100% of council resolutions which needed attention of Corporate service department implementated	100% of council resolutions which needed attention of Corporate service department implementated	85% council resolutions that needed Corporate Services implemented	R -	Some resolutions take long to implement e.g. investigations	Continous followups
				4	# of council resolution progress reports submitted to council	4 council resolution progress reports submitted to council	2 council resolution progress reports submitted to council	2 Progress reports on council resolutions submitted to council	R -	None	None
GPP	MPAC	To ensure sufficient political championship and accountability	**MPAC programs**	3	# of MPAC /Oversight Quarterly reports submitted to council	4	2 - MPAC /Oversight Quarterly reports submitted to council	Third and fourth quarter report of 2012/13 analysed by MPAC	R -	one oversight report summitted to MPAC.MPAC cannot conclude due to unavailibality of Provincial Reps	Engage the province to check their availability

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
				0	# of MPAC oversight visits to Municipal projects/programs	4 - MPAC oversight visits to Municipal projects/programs	2 - MPAC oversight visits to Municipal projects/programs	1 - MPAC oversight visits conducted : visited the folowing projects:1) Phiring Access bridge2) Leboeng Cemetry 3) Ohrigstad Sport Complex 4) Praktiseer Sport Complex 5) INEP Projects at ward 16	R -	The visits to succeed oversight reports	Revisit MPAC programe
				1	# Annual report reviews conducted by MPAC	1- Annual report reviews conducted by MPAC	N/A	N/A	N/A	N/A	N/A
GPP	AUDIT	To ensure clean Audit by 2014	External Audit	80%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	n/a	N/A	N/A	N/A	N/A
	IGR	To ensure clean Audit by 2014		100%	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	80% of quarterly Performance audit findings corrected	R -	Some are long term projects	Continue correcting them
GPP	IGR	To ensure clean Audit by 2014	Risk and Fruad awareness	0	% Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implemented	0%	R -	No risk committee meetings convened	Risk committee to adhere to their programme
		To ensure that GTM is portrayed in ways that restores trust in local government	Communication programs	60%	% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website loaded Posts advertisements Notice of council meetings	R -	None	None
GPP	Special programs	To improve social cohesion in GTM	Special programs	18	# of youth programs implemented	23 - youth programs conducted	* 6 x monthly meetings * 2 x Quarterly consultative meetings * 1 x conduct strategic planning(1); * 1 x Host local youth parliament *1 x cluster youth summit conducted	**3 Youth Programs conducted :** 2 Quarterly meetings held ;1 x monthly meeting held on 14/10/2013.	R 40 456.75	Budgetary constraints	Consider during budget adjustment
GPP				10	# of elderly program implemented	19 - elderly program conducted	**11 elderly programs conducted :** * 1 x Stakeholder consultation of the development of Elderly policy; *1 x Development of the policy; * 3 x monthly meetings held; * 1 x Establishment of the Elderly forum; * 1 x Adoption of the Elderly policy * 1 x Centenary celebration; * 3x paypoint visits	**9 elderly programs conducted :** * 2 monthly meetings held; *1 Forum established; *1 Centenary celebration conducted; *3 pay point visits done at Mapodile; *1 stakeholder consultation done; *1 policy developed on 16/10/2013	R 13 100.00	3 meetings in a quarter is financialy exhobitant	To reduce meeting to one per quarter

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
				12	# of Gender programs implemented	27-Gender programs implemented	**15 -Gender programs implemented :** * 6 x monthly meetings * 1 Women month celebration * 1 Gender policy development; * 2 Women councillor caucus * 2 Quarterly consultative meetings; * 1 celebration of 16 days of activism * 1 Women/Men Indaba * 1 Adoption of Gender policy	Gender programs implemented : * 1 Women month celebrated on ; * 4 monthly meetings held on ; * 2 draft policies in place; 16 days activism observed	R 43 282.90	Interuption of program due to Mandela	Reduce meeting to 1 per month
GPP				12	# of children programs implemented	**20 - Children program implemented**	**20 - Children program implemented :** * 1 Stakeholder meeting; * 1 Establishment of children task teams; * 1 Development of Children policy; * 3 x monthly meetings; *1 Establishment of Children forum; * 1 Adoption of Children policy; * 1 Children campaign conducted; * 1 Cluster consultation	**1 children program implemented:** *1 meeting held	R 16 535.09	Unavailability of stake holders	Targets NPO's and primary schools
				9	# of Geographic names committee program implemented	15 - Geographic names committee program implemented	**9 - Geographic names committee program implemented:** * 4x committee meetings; *1 Policy development; * 1 Review of the committee; * 2 cluster consultation; * 1 Adoption of the Policy;	**3 Geographic names committee program implemented :** *2 committee meetings; *1 draft policy developed	R 4 750.00	None	None
GPP				8	# of moral regeneration movement program implemented	18 - moral regeneration movement program implemented	**9 - moral regeneration movement program implemented:** * 4 x committee meetings; * 1 Policy development; * 1 Stakeholder meetings; * 2 cluster consultation; * 1 Review of the committee;	**5 moral regeneration movement program implmented :** * 2 meetings held * 1 Committee reviewed; *1 stakeholder consultation conducted ; *1 draft policy in place	R 20 440.00	Budget constraint	To be considered during budget
				10	# of Disability programs implemented	19 - Disability programs implemented	**11- Disability programs implemented :** * 4 Disability comittee meetings held; *1 Casual Day celebration; * 1 Deaf month celebration; * 1 Policy Development; *1 Visit to disability projects; * 1 Project management workshop/capacity building; *1 Disability day celebration; *1 Cluster consultative meeting	**6 Disability programs implemented :** * 2 disability meetings held; * 1 Visit to dilokong *1 Twining project; * 1 Deaf month celebrated; *1 draft policy in place 18/09/2013	R 70 127.66	Budget constraint	To be considered in budjet adjustment

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid-Year Performance	Expenditure	Challenges	Mitigations
GPP	Special programs	To improve social cohesion in GTM	**Special programs**	3	# of Education related activities implemented in preparation for awarding of bursaries	3 Education related activities implemented in preparation for awarding of bursaries:* Advocacy of the bursary in the local school; * Career exibition; * Awarding of bursaries to need pupils	**2 Education related activities implemented in preparation for awarding bursaries :** *Advocacy of the bursary in the local schools; * Awarding of bursaries to needy pupils	**2 Education related activity implemented :** *1 Career exhibition facilitated; * 1 Advocacy of the bursary(bursary forms distributed to Circuit Offices)	R -	None	None
GPP	IGR	To ensure sufficient political championship and accountability	**IGR programs**	0	# of progress reports generated from matters raised through suggestion boxes/walk-ins	4 progress reports generated from matters raised through suggestion boxes/walk-ins	2 progress reports generated from matters raised through suggestion boxes/walk-ins	2 progress reports generated from matters raised through suggestion boxes/walk ins	R -	None	None
GPP	IGR	To ensure sufficient political championship and accountability	**IGR programs**	100%	% of Presidential / Premiere hotline queries attended to	100% of Presidential / Premiere hotline queries attended to	100% of Presidential / Premiere hotline queries attended to	**100% Presidential/hotline queries attended to :** 25 Premier queries and 268 Presidential queries	R -	None	None
					# of Exco-outreaches held	4 Exco-outreaches held(One per Quarter)	2 Exco Outreaches held	2 outreaches held : 1 at Mareseleng, another at Kgautswane	R -	None	None
FVBM	**Expenditure**	To improve rvenue base with 25%by 2017	**Revenue enhancement program**	R57 394 449	R-value spent on Departmental Budget(Corporate Services)	R 63 401 511	R 31 700 755	R 29 939 217.75	R 29 939 217.75	None	None

NOTE: Detailed activities for the Key Performance Indicators (KPI) expressed in percentages are found at the Detailed capital work plan

: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
BSD	Project management Unit	To ensure cost effective, efficient and responsive economic infrastructure network and assets by 2017	**Operations and Maintenance of infrastructure**	36 days	% of faulty Traffic lights(robots) & streetlights fixed within 36 days	100% of faulty Traffic lights(robots) & streetlights fixed within 36 days	100% of faulty Traffic lights(robots) & streetlights fixed within 36 days	**78% of faulty traffic lights & streetlight fixed within 36 days :** Ohrigstad streetlight,Lions, Autozone to Engen garage, Morone to police station, Lehlaba Highmast light, traffic light BGF & Praktiseer, Elephant Hill mobile houses streetlight, Spekboom streetlight complete	R1,002,292.15	Delay on issuing 3 order during early month of December 2013, experienced challenges on procuring material during festive season and electrical companies were closed	fastrack order process. Add more personal supply chain unit
			Tubatse Highmast Lights	15	% progress in the construction of Highmast light	100% progress in the construction of Highmast light	**30% Progress in construction of Highmast lights :** MIG BP 5%, ToR 5%, Consultant; Designs 15%, ToR Contractor 5%	**10% Progress :** MIG BP 5%; 5% TOR Consultants done	R 0.00	Bid awaiting appointment of service provider. Tenders closed on 06th Sept. 2013. Evaluated on 30 Oct. 2013 and Adjudicated 22 Nov. 2013.	Short-circuit turn-around time of procurement processs
				14 days	% of identified potholes patched within 14 days	100% of identified potholes patched within 14 days	100% of identified potholes patched within 14 days	**75% identified potholes patched within 14 days :** patched with cement for temporary measure scheduled of purchase submitted during November 2013 to source contractor for road marking around BGF and road patch at BGF town & residential, Steelpoort town, Ohrigstad town, Mapodile & Praktiseer	R 546,210.91	Delays in procuring of ashpalt & issuing of order for road patching & road marking	fastrack order process, supply chain unit to source more personeel
BSD		To improve social cohesion within GTM by 2018	**Public amenities development**	25%	% progress in establishment of Ohrigstad sport complex	100% progress in the establishment of Ohrigstad Sport Complex	15% Progress : 5% Design; 10% TOR Contractor	15% Progress : 5% Design; 10% TOR Contractor	R137,200.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Electricity acceleration program**	9292 Beneficiaries	# of households benefiting from FBE programme	9292	9292 households benefitting from FBE	1544 households benefitted from the FBE programme	R 1 325 479.57	None	None
BSD		To reduce electricity backlog by half in 2017	**Kutullo**	0%	% progress in the electrication of Kutullo	100% progress in the electrication of Kutullo	**30% Progress :** Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress :** 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
			Koppie	0%	% progress in the electrication of Koppie	100% progress in the electrication of Koppie	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	0.00	None	None
			Mapareng	0%	% progress in the electrication of Mapareng	100% progress in the electrication of Mapareng	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Kgopaneng**	0%	% progress in the electrication of Kgopaneng	100% progress in the electrication of Kgopaneng	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Buffelshoek	0%	% progress in the electrication of Buffelshoek	100% progress in the electrication of Buffelshoek	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Kalkfontein**	0%	% progress in the electrication of Kalkfontein	100% progress in the electrication of Kalkfontein	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Barcelona(Driekop)	0%	% progress in the electrication of Barcelona(Driekop)	100% progress in the electrication of Barcelona(Driekop)	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Dibakwane(Driekop)**	0%	% progress in the electrication of Dibakwane(Driekop)	100% progress in the electrication of Dibakwane(Driekop)	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Maphutle(Driekop)	0%	% progress in the electrication of Maphutle(Driekop)	100% progress in the electrication of Maphutle(Driekop)	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Kampeng(Driekop)	0%	% progress in the electrication of Kampeng(Driekop)	100% progress in the electrication of Kampeng(Driekop): * 10% Site handover; *80% Construction; *10% close up	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Mandela park**	0%	% progress in the electrication of Mandela park	100% progress in the electrication of Mandela park	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
			France(Driekop)	0%	% progress in the electrication of France(Driekop)	100% progress in the electrication of France(Driekop)	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Leboeng**	0%	% progress in the electrication of Leboeng	100% progress in the electrication of Leboeng	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Dithamaga	0%	% progress in the electrication of Dithamaga	100% progress in the electrication of Dithamaga	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Taung**	0%	% progress in the electrication of Taung	100% progress in the electrication of Taung	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Malaeneng	0%	% progress in the electrication of Malaeneng	100% progress in the electrication of Malaeneng	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Sekopung**	0%	% progress in the electrication of Sekopung	100% progress in the electrication of Sekopung:	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Makofane	0%	% progress in the electrication of Makofane	100% progress in the electrication of Makofane	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Pidima**	0%	% progress in the electrication of Pidima	100% progress in the electrication of Pidima	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
			Matokomane	0%	% progress in the electrication of Matokomane	100% progress in the electrication of Matokomane	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To reduce electricity backlog by half in 2017	**Makotaseng**	0%	% progress in the electrication of Makotaseng	100% progress in the electrication of Makotaseng	**30% Progress** : Project plan 5%, ToR 5% Consultant; Designs 15%, ToR Contractor 5%	**30% Progress** : 5% Project plan developed; 5% TOR for consultant done; 15% Designs completed; 5%TOR for contractor done	R 0.00	None	None
BSD		To improve accesibility and mobilityof transport by 2017	**Internal roads upgrading**	1333km	Total km of roads graded against total km of gravel roads	1500km	750km of roads graded against total km of gravel roads	610.17 km of road graded	R 546,210.91	Continous breakdown of old machinery, more of work done are district roads instate on municipal roads	additional new resources e.g grader

TECHNICAL SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
				80%	% of emergenies requested and responded to	100% of emergency requests responded to as requested	100% of emergency requests responded to as requested	100% of emergency requests respond to as requested	R 546,210.91	Continous breakdown of old machinery, more of work done are district roads instate on municipal roads	additional new resources e.g grader
BSD		To ceate a healthy environment for the community of Tubatse by 2030	**PPP solid waste management project**	35%	% progress in implementation of PPP waste project/program	100% progress in the implementation of PPP waste project	**65% Progress :** * 5% Community Participation; * *5% Appointment of Private party 5% SLA;*10% application of closure permit BGF; *20% operation of the PPP waste project; * 20% operation of the PPP waste project	0% Progress	R1.276m for Tas fees TVR 11B	Members of Evaluation Committee lacks insight and knowledge to evaluate the report. Workshop arranged but not held due to unavailability of committee members. Reports submitted could not be subjected to PEC hence lack of understanding of the PPP process	Fast-track the procurement process to avoid collapse of the project by: Re-constitute the PEC with knowledgeable members 2) Capacitate the CFO on project
			Tubatse Rehabilitation of waste facilities	0	# of waste Tubatse waste facilities rehabilitated	3 - waste Tubatse waste facilities rehabilitated	3 - waste Tubatse waste facilities rehabilitated	No waste site rehabilitated	R 0.00	Bids non-responsive to bid pre-qualifying conditions	Bid approved for bid re-advertisement
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Construction of Madifahlane Access bridge**	75%	% progress in Construction of Madifahlane Access bridge	100% progress in Construction of Madifahlane Access bridge	**100% Progress :** Setting gabions 10%, Stone pitching 10%, Closeout 5%	100% : Setting gabions; * 10% Stone pitching; * close up report	R 55 723.70	None	None
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Construction of Shakung Access Bridge**	40%	% progress in the construction of Shakung Access Bridge	100% progress in the construction of Shakung Access Bridge	**75% progress :** Base slap 5%, Piling 5%; Top slap 10%, Roadworks + gabions 15%	75% : 10% Top slap 15% Roadworks + gabions	R 6 286 407.83	Stabilized base layer formation delayed due to poor properties condition of gravel material extracted from the identified borrow pit	Alternative site identified and soil sample (gravel material) extracted from new site point approved by Laboratory
			Construction of Mahlakwena Access Bridge	25%	% progress in the construction of Mahlakwena Access Bridge	100% progress in the construction of Mahlakwena Access Bridge	**90% progress :** Site hand over 5%, Site Establishment 5%, Dig trenches 15%; Lay base slab 10%, culverts 10%, Top slab 10%, Gabions 10%	70% : * Site hand over done; * digging of trenches completed; * Laying of slab completed; 10% Lay base slab, 10% culverts	R 1 368 867.84	Delay on deliver of culvert materials due to industrial stike. Last batch of culvert materials delivered on 12 Dec. 2013	Continous engagement with the supplier
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Construction of Tsatsapane Access Bridge**	25%	% progress in the construction of Tsatsapane Access Bridge	100% progress in the construction of Tsatsapane Access Bridge	**65% Progress :** site hand over 5%, Site Establishment 5 %; Dig trenches 10%, Base slab 10%, Culverts 10%	55% : * Site hand over * digging of trenches * Laying of slab; 10% Dig trenches: 10% Base slab	R 2 767 018.94	Delay on deliver of culvert materials due to industrial stike. Estimated date for delivery of first batch culvert materials February 2014	Continous engagement with the supplier

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			Construction of Modubeng Access Bridge	25%	% progress in the construction of Modubeng Access Bridge	100% progress in the construction of Modubeng Access Bridge	**65% progress** : site hand over 5%, Site Establishment 5 %; Dig trenches 10%, Base slab 10%, Culverts 10%	65% : * Site hand over * digging of trenches * Laying of slab; 10% Dig trenches; 10% Base slab; 10%Culverts	R 3 315 519.30	Delay on deliver of culvert materials due to industrial stike. Last batch of culvert materials delivered by 09 Dec. 2013	Continous engagement with the supplier
			Construction of Pidima/Maakubu Access Bridge	25%	% progress in the construction of Pidima/Maakubu Access Bridge	100% progress in the construction of Pidima Bridge	**65% progress** : site hand over 5%, Site Establishment 5 %; Dig trenches 10%, Base slab 10%, Culverts 10%	65% : * Site hand over * Detour in progress; 10% Dig trenches; 10%Base slab; 3%Culverts	R 1 434 350.53	Delay on deliver of culvert materials due to industrial stike. 28% culvert materials delivered on site by 12 Dec 2013	Continous engagement with the supplier
			Construction of Ga-Malepe Access Bridge	25%	% progress in the construction of Ga-Malepe Access Bridge	100% progress in the construction of Ga-Malepe Access Bridge	**65% Progress** : site hand over 5%, Site Establishment 5 %Dig trenches 10%, Base slab 10%, Culverts 10%	75% : * Site hand over * digging of trenches * Laying of slab; 10% Dig trenches; 10%Base slab; 10% Culverts; 10% Top slab	R 1 307 015.86	Delay on deliver of culvert materials due to industrial stike. Last batch of culvert materials delivered by 05 Dec. 2013	Continous engagement with the supplier
			Construction of Ga-Maphopha Access Bridge	25%	% progress in the construction of Ga-Maphopha Access Bridge	100% progress in the construction of Ga-Maphopha Bridge	**65% Progress** : site hand over 5%, Site Establishment 5 %Dig trenches 10%, Base slab 10%, Culverts 10%	5% TOR Consultants	R 0.00	Delayed procurement process of service provider. Tenders closed on 05th Sept. 2013. Evaluated on 01 Nov. 2013, Adjudicated 12 Nov. 2013 and appointment issued 09 December 2013	Short-circuit turn-around time of procurement processs
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Construction of Kgautswane/Mokutung Access Bridge**	25%	% progress in construction of Kgautswane/Mokutung Access Bridge	100% progress in the construction of Kgautswane/Mokupung Access Bridge	**55% Progress** : Site handover 5%, Site establishment 5%; Dig trenches 10%, Base slab 10%,	45% : * Site hand over * digging of trenches; 10% Dig trenches	R 1 374 475.10	Delay on progess due to disputed item recommended for excavated payment by the Contractor	Engineers busy assessing claim for extra excavtion work
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Construction of Habeng Access Bridge**	0%	% progress in the construction of Habeng Access Bridge	100% progress in the construction of Habeng Access Bridge	**30% Progress** : MIG BP 5%, ToR 5%, Consultant; Designs 15%, ToR Contractor 5%	5% TOR Consultants; 7.5% Design	R 0.00	Delayed procurement process of service provider. Tenders closed on 05th Sept. 2013. Evaluated on 09 Oct. 2013, Adjudicated 12 Nov. 2013 and appointment issued 25 Nov 2013	Short-circuit turn-around time of procurement processs
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Resealing of Burgersfort roads**	0%	% Progress in resealing of Burgersfort roads	100% Progress in resealing of Burgersfort roads	**30% Progress** : ToR consultant 10%; Designs 15%, ToR Contractor 5%	5% TOR Consultants; 7.5% Design	R 0.00	Delayed procurement process of service provider. Tenders closed on 05th Sept. 2013. Evaluated on 21 Oct. 2013, Adjudicated 12 Nov. 2013 and appointment issued 25 Nov 2014	Short-circuit turn-around time of procurement processs

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KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
			Tubatse stormwater Drainage	30%	% progress in the construction of Tubatse Stormwater Drainage	100% progress in the construction of Tubatse Stormwater Drainage:	**30% Progress :** MIG BP 5%, ToR 5%, Consultant; Designs 15%, ToR Contractor 5%	5% TOR Consultants	R 0.00	Bid awaiting appointment of service provider. Tenders closed on 05th Sept. 2013. Evaluated on 13 Nov. 2013 and Adjudicated Nov. 2013.	Short-circuit turn-around time of procurement processs
LED	PMU	To facilitate labor intensive projects for job creation	**EPWP program**	40	# Job opportunities created through construction of road related projects(Access roads, stormwater & Resealing of roads)	100 Job opportunities created through construction of road related projects(Access roads, stormwater & Resealing of roads)	50 Job opportunities created through construction of road related projects(Access roads, stormwater & Resealing of roads)	81 jobs were created	R 0.00	None	None
			Burgersfort Hawkers facilities	30%	% progress in the construction of new Hawker facilities at Burgersfort	100% progress in the construction of new Hawker facilities at Burgersfort	**30% Progress :** Design 5%, ToR Contractor 5%; Site handover 5%, Site Establishment 5%, Setting out 10%	0%	R 824 206.32	Delayed procurement process of service providers. Tender advertised on 13 Dec 2013 for appointment of contractors	Short-circuit turn-around time of procurement processs
BSD	PMU	Reduce roads infrasture backlogs by quarter in 2018	**Praktiseer Hawkers facilities**	30%	% progress in the construction of new Hawker facilities at Praktiseer	100% progress in the construction of new Hawker facilities at Praktiseer	**30% Progress :** Design 5%, ToR Contractor 5%; Site handover 5%, Site Establishment 5%, Setting out 10%	0%	R 208 307.93	Delayed procurement process of service providers. Tender advertised on 13 Dec 2013 for appointment of contractors	Short-circuit turn-around time of procurement processs
			Burgersfort Flea market	30%	% progress in the construction of Burgersfort Flea Market	100% progress in the construction of Burgersfort Flea Market	**30% Progress :** Design 5%, ToR Contractor 5%; Site handover 5%, Site Establishment 5%, Setting out 10%	0%	R 418 056.80	Delayed procurement process of service providers. Tender advertised on 13 Dec 2013 for appointment of contractors	Short-circuit turn-around time of procurement processs
LED	PMU	To facilitate labor intensive projects for job creation	**EPWP program**	0	# Job opportunities created through construction of Hawkers facilities/flea market	60 Job opportunities created through construction of Hawkers facilities/flea market	60 Job opportunities created through Access bridge projects	0	R -	Delayed procurement process of service providers. Tender advertised on 13 Dec 2013 for appointment of contractors	Short-circuit turn-around time of procurement processs
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	100% of management meeting resolutions implemented	R -	None	None

TECHNICAL SERVICES DEPARTMENT MID YEAR PERFORMANCE REPORT
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2013/14

KPA	Focus Areas	Objectives	Projects	Baseline	KPI	Annual Target	Mid- Year Target	Mid- Year Performance	Expenditure	Challenges	Mitigations
GPP	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	100% of ExCo- makgotla resolutions implemented	R -	None	None
	IGR	To ensure that GTM is portrayed in ways that restores trust in local government	**Council structure meeings**	100%	% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	100% of council resolutions implemented	R -	None	None
GPP	AUDIT	To ensure clean Audit by 2014	**External Audit**	80%	% progress in implementing 2012/13 AG respond Action plan	100% progress in implementing 2012/13 AG respond Action plan	N/A	N/A	N/A	N/A	N/A
	IGR	To ensure clean Audit by 2014		100%	% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	100% of quarterly Performance audit findings corrected	R -	None	None
GPP	IGR	To ensure clean Audit by 2014	**Risk and Fruad awareness**	0	% Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	100% of Risk committee recommendations implementated	R -	None	None
		To ensure that GTM is portrayed in ways that restores trust in local government	**Communication programs**	60%	% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	100% Website legislated items in your department loaded on GTM website	N/A	R -	None	None
FVBM	Expenditure	To improve rvenue base with 25%by 2017	**Revenue enhancement program**	* Tech. Serv.Adm =R5 884 080; *Roads and stormwater = R9 171 037 *Refuse removal = R10 102 694	R-value spent on Departmental Budget(Technical Services)	* Tech. Serv.Adm =R13 469 070 *Roads and stormwater = R19 243 337 *Refuse removal = R22 219 079	* Tech. Serv.Adm =R6 734 535 *Roads and stormwater = R9 621 668 *Refuse removal = R11 109 539	* Tech. Serv.Adm =R18 450 329 *Roads and stormwater = R12 052 776 *Refuse removal = R3 273 670	* Tech. Serv.Adm =R18 450 329 *Roads and stormwater = R12 052 776 *Refuse removal = R3 273 670	None	None

NOTE: Detailed activities for the Key Performance Indicators (KPI) expressed in percentages are found at the Detailed capital work plan
: KPI which their activities are not reflected on the Detailed Capital work plan will be done by dividing the actual work by expected work and convert to percentage

MID-YEAR SECTION 71 REPORT

Detail	Actual Month M01 Jul	Actual Month M02 Aug	Actual Month M03 Sep	Q1	Actual Month M04 Oct	Actual Month M05 Nov	M05 Dec	Q2	TOTAL
OPERATING REVENUE	-								
Property Rates	20 729 729	20 729 729	4 225 978	45 6[illegible]	4 375 11[illegible]	[illegible] 490	4 439 207	13 463 813	59 149 249
Property Rates - Penalties And Collection Charges	288 031	288 031	444 468	1 020 530	450 484	463 026	475 274	1 388 784	2 409 314
Service Charges	545 873	545 873	679 836	1 771 582	668 063	672 634	667 743	2 008 440	3 780 022
Rent Of Facilities And Equipment	53 052	53 052	46 128	152 232	38 958	38 010	39 169	116 137	268 369
Interest Earned - External Investments	-	-	-	-	100 850	78 979	58 216	238 045	238 045
Interest Earned - Outstanding Debtors	54 600	54 600	65 653	174 853	66 219	70 027	72 910	209 156	384 009
Dividends Received	-	-	-	-	-	-	-	-	-
Fines	27 600	27 600	17 023	72 223	18 770	23 130	2 450	44 350	116 573
Licenses and Permits	661 310	661 310	537 222	1 859 842	99 677	1 202 321	59 040	1 361 038	3 220 880
Agency Services	-	-	-	-	-	-	-	-	-
Transfers Recognised - Operating	61 856 000	61 856 000	890 000	124 602 000	-	-	49 138 000	49 138 000	173 740 000
Transfers Recognised - Capital	-	-	-	-	-	-	-	-	-
Other Revenue	125 940	125 940	102 356	354 236	122 064	91 028	44 489	257 581	611 817
Gain On Disposal Of Property, Plant & Equipment	-	-	-	-	-	-	-	-	-
Total Operating Revenue	84 342 135	84 342 135	7 008 884	175 692 934	5 940 201	7 288 645	54 996 498	68 225 344	243 918 278
OPERATING EXPENDITURE							-		
Employee Related Costs - Wages & Salaries	-6 235 918	-6 235 918	-5 990 380	-18 462 216	-6 102 383	-5 940 823	-6 116 827	-18 160 033	-36 622 249
Employee Related Costs - Social Contributions	-1 335 033	-1 335 033	-1 275 342	-3 945 408	-1 275 061	-1 303 760	-1 263 197	-3 842 018	-7 787 426
Less Employee Costs Capitalised	-	-	-	-	-	-	-	-	-
Less Employee Costs Allocated To Other Operating Items	-	-	-	-	-	-	-	-	-
Remuneration Of Councillors	-1 354 017	-1 354 017	-1 354 017	-4 062 051	-1 354 017	-1 354 017	-1 354 017	-4 062 051	-8 124 102
Debt Impairment	-	-	-	-	-	-	-	-	-
Collection Costs	-	-	-	-	-	-	-	-	-
Depreciation and Asset Impairment	-	-	-	-	-	-	-	-	-
Interest Expense - External Borrowings	-	-	-656 111	-656 111	-	-	-	-	-656 111
Redemption Payments - External Borrowings (Gamap To Remove)	-	-	-	-	-	-	-	-	-
Bulk Purchases	-	-	-	-	-	-	-	-	-
Other Materials	-	-	-	-	-	-	-	-	-
Contracted Services	-853 781	-853 781	-629 141	-2 336 703	-1 123 162	-699 599	-1 399 198	-3 221 959	-5 558 662
Grants and Subsidies	-196 398	-196 398	-311 065	-703 861	-14 538	-436 590	-9 038	-460 166	-1 164 027
Other Expenditure	-5 413 756	-5 413 756	-4 628 530	-15 456 042	-6 681 163	-7 439 032	-7 840 433	-21 960 628	-37 416 670
Loss On Disposal Of Property, Plant & Equipment	-	-	-	-	-	-	-	-	-
Contributions To/(From) Provisions	-113 088	-	-1 212 549	-1 325 637	-2 344 459	-5 106 093	-	-7 450 552	-8 776 189
Total Direct Operating Expenditure	-15 501 991	-15 388 903	-16 057 135	-46 948 029	-18 894 783	-22 279 914	-17 982 710	-59 157 407	-106 105 436
INTERNAL TRANSFERS - (must net out with corresp. items under	-	-	-			-	-		
Interest - Internal Borrowings	-	-	-			-	-		
Internal Charges (Activity Based Costing Etc)	-	-	-			-	-		
Contributed Assets	-	-	-			-	-		
Total Indirect Operating Expenditure	-	-	-			-	-		
Total Operating Expenditure	-15 501 991	-15 388 903	-16 057 135	-46 948 029	-18 894 783	-22 279 914	-17 982 710	-59 157 407	-106 105 436
SURPLUS	-	-	-			-	-		
Operating Surplus / (Deficit) - Total Revenue Less Total Exp	68 840 144	68 953 232	-9 048 471	128 744 905	-12 954 582	-14 991 269	37 013 788	9 067 937	137 812 842
Taxation	-	-	-	-	-	-	-	-	-
Operating Surplus / (Deficit) - After Tax	68 840 144	68 953 232	-9 048 471	128 744 905	-12 954 582	-14 991 269	37 013 788	9 067 937	137 812 842
Cross Subsidisation	-	-	-	-	-	-	-	-	-
Plus Interests In Entities Not Wholly Owned	-	-	-	-	-	-	-	-	-
Surplus / (Deficit) After Tax, Cross Subsidies & Share Of As	68 840 144	68 953 232	-9 048 471	128 744 905	-12 954 582	-14 991 269	37 013 788	9 067 937	137 812 842
OTHER ADJUSTMENTS AND TRANSFERS	-	-	-	-		-	-	-	-
Dividends Paid (Municipal Entities Only)	-	-	-	-		-	-	-	-
Asset Financing Reserve (Afr)	-	-	-	-		-	-	-	-
Housing Development Fund	-	-	-	-		-	-	-	-
Depreciation Reserve Ex Afr	-	-	-	-		-	-	-	-
Depreciation Reserve Ex Govt Grants	-	-	-	-		-	-	-	-
Depreciation Reserve Ex Donations And Contributions	-	-	-	-		-	-	-	-
Self-Insurance Reserve	-	-	-	-		-	-	-	-
Revaluation Reserve	-	-	-	-		-	-	-	-
Other	-	-	-	-		-	-	-	-
Change To Unappropriated Surplus / (Accumulated Deficit)	68 840 144	68 953 232	-9 048 471	128 744 905	-12 954 582	-14 991 269	37 013 788	9 067 937	137 812 842

Detail	Actual M01 Jul	Actual M02 Aug	Actual M03 Sep	Q1	Actual M04	Actual M05 Nov	Actual M06 Dec	Q2
COMMUNITY WEALTH / EQUITY								
Community Wealth					-	-	-	-
Housing Development Fund	-	-	-		-	-	-	
Reserves	-	-	-		-	-	-	
Accumulated Surplus/(Deficit)	68 840 141	68 953 229	77511445	215 304 815	64 556 868	49 669 668	86 684 016	200 910 552
Minorities Interests	-	-			-	-	-	
Total Community Wealth / Equity	68 840 141	68 953 229	77 511 445	215 304 815	64 556 868	49 669 668	86 684 016	200 910 552
Non-Current Liabilities								
Borrowing			-64 164	-64 164	-64 164	-64 164	-64 164	-192 492
Non-Current Provisions	-	-	-		-	-	-	-
Total Non-Current Liabilities		-	-64 164	-64 164	-64 164	-64 164	-64 164	-192 492
Current Liabilities								
Consumer Deposits	383 461	383 461	401 064	1 167 986	406 955	411 028	413 251	1 231 234
Provisions	-	-	-		-	-	-	-
Creditors	-6 376 863	-6 376 863	-14 341 375	-27 095 101	-12 302 887	-20 772 933	-21 995 279	-65 071 099
Conditional Grants and Receipts		-	-		-	-	-	
Bank Overdraft		-	10 000 000	10 000 000	10 000 000	10 000 000	10 000 000	30 000 000
Borrowing		-113 088	-396 541	-509 629	-396 541	-396 541	-396 541	-1 189 623
Total Current Liabilities	-5 993 402	-6 106 490	-4 336 852	-16 436 744	-2 292 473	-10 758 446	-11 978 569	-25 029 488
Total Net Assets and Liabilities	62 846 739	62 846 739	73 110 429	198 803 907	62 200 231	38 847 068	74 641 283	176 688 572
ASSETS								
Non-Current Assets								
Property Plant and Equipment					-	-	-	
Non-Current Investments	-	-	-		-	-	-	
Long-term Receivables	-	-	-		-	-	-	
Investment Property	-	-	-		-	-	-	
Investment in Associate	-	-	-		-	-	-	
Agricultural	-	-	-		-	-	-	
Biological	-	-	-		-	-	-	
Intangible	-	-	-		-	-	-	
Other Non-Current Assets	-	-	-		-	-	-	
Total Non-Current Assets	-	-	-	-	-	-	-	-
Current Assets								
Call Investment Deposits	-	-	-		-	-	-	
Inventory	-	-	-		-	-	-	
Consumer Debtors	17 901 652	17 901 652	20 041 599	55 844 903	22 483 206	25 861 582	29 066 190	77 410 978
Other Debtors	-1 166 990	-1 166 990	-3 109 301	-5 443 281	-2 605 144	-2 604 258	-3 802 418	-9 011 820
Current Portion Of Long-Term Receivables	-	-	-		-	-	-	
Cash	46 112 077	46 112 077	56 178 131	148 402 285	42 322 169	15 589 734	49 377 511	107 289 414
Total Current Assets	62 846 739	62 846 739	73 110 429	198 803 907	62 200 231	38 847 068	74 641 283	176 688 572
Total Assets	62 846 739	62 846 739	73 110 429	198 803 907	62 200 231	38 847 068	74 641 283	176 688 572

Detail	Month 1 July	Month 2 Aug	Month 3 Sept	Q1	Month 4 Oct	Month 5 Nov	Month 6 Dec	Q2	Total
Cash Receipts by Source									
Property rates	20 729 729	4 984 871	4 225 978	29 940 578	4 375	4 649 490	4 439 207	13 463 813	43 404 391
Property rates - penalties & collection charges	288 031	291 127	444 468	1 023 626	450 484	463 026	475 274	1 388 784	2 412 410
Service charges - electricity revenue	-	-	-	-	-	-	-	-	-
Service charges - water revenue	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue	545 873	787 572	679 836	2 013 281	668 063	672 634	667 743	2 008 440	4 021 721
Service charges - other	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	53 052	45 151	46 128	144 331	38 958	38 010	39 169	116 137	260 468
Interest earned - external investments	-	93 861	-	93 861	100 850	78 979	58 216	238 045	331 906
Interest earned - outstanding debtors	54 600	65 393	65 653	185 646	66 219	70 027	72 910	209 156	394 802
Dividends received	-	-	-	-	-	-	-	-	-
Fines	27 600	25 899	17 023	70 522	18 770	23 130	2 450	44 350	114 872
Licences and permits	661 310	511 009	537 222	1 709 541	99 677	1 202 321	59 040	1 361 038	3 070 579
Agency services	-	-	-	-	-	-	-	-	-
Transfer receipts - operational	61 856 000	26 281 000	890 000	89 027 000	-	-	49 138 000	49 138 000	138 165 000
Other revenue	125 940	196 712	102 356	425 008	122 064	91 028	44 489	257 581	682 589
Cash Receipts by Source	84 342 135	33 282 595	7 008 664	124 633 394	5 940 201	7 288 646	54 996 498	68 225 344	192 858 738
Other Cash Flows/Receipts by Source				-				-	-
Transfer receipts - capital	-	-	-	-	-	-	-	-	-
Contributions recognised - capital & Contributed assets	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE	-	-	-	-	-	-	-	-	-
Short term loans	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-28 772 527	-	-283 453	-29 055 980	-	-	-	-	-29 055 980
Increase (decrease) in consumer deposits	-352 853	15 373	2 230	-335 250	5 891	4 073	2 223	12 187	-323 063
Decrease (Increase) in non-current debtors	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source	55 216 755	33 297 968	6 727 441	95 242 164	5 946 092	7 292 718	54 998 721	68 237 531	163 479 695
Cash Payments by Type				-					-
Employee related costs	7 570 951	6 955 796	7 265 722	21 792 469	7 377 444	7 244 583	7 380 024	22 002 051	43 794 520
Remuneration of councillors	1 354 017	1 354 017	1 354 017	4 062 051	1 354 017	1 354 017	1 354 017	4 062 051	8 124 102
Collection costs	-	-	-	-	-	-	-	-	-
Interest paid	-	-	656 111	656 111	-	-	-	-	656 111
Bulk purchases - Electricity	-	-	-	-	-	-	-	-	-
Bulk purchases - Water & Sewer	-	-	-	-	-	-	-	-	-
Other materials	-	-	-	-	-	-	-	-	-
Contracted services	853 781	282 092	629 141	1 765 014	1 123 162	699 599	1 399 198	3 221 959	4 986 973
Grants and subsidies paid - other municipalities	196 398	415 324	311 065	922 787	14 538	436 590	9 038	460 166	1 382 953
Grants and subsidies paid - other	-	-	-	-	-	-	-	-	-
General expenses	5 473 347	6 646 371	5 841 079	17 960 797	9 025 622	12 545 125	7 840 433	29 411 180	47 371 977
Cash Payments by Type	15 448 494	15 653 600	16 057 135	47 159 229	18 894 783	22 279 914	17 982 710	59 157 407	106 316 636
Other Cash Flows/Payments by Type				-				-	-
Capital assets	-	-	-	-	-	-	-	-	-
Repayment of borrowing	15 913 388	-	64 164	15 977 552	-	-	-	-	15 977 552
Other Cash Flows/Payments	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type	31 361 882	15 653 600	16 121 299	63 136 781	18 894 783	22 279 914	17 982 710	59 157 407	122 294 188
Net Increase/(Decrease) in Cash Held	23 854 873	17 644 368	-9 393 858	32 105 383	-12 948 691	-14 987 196	37 016 011	9 080 124	41 185 507
Cash/cash equivalents at the month/year begin:	-	23 854 873	41 499 241	65 354 114	32 105 383	19 156 692	4 169 496	55 431 571	120 785 685
Cash/cash equivalents at the month/year end:	23 854 873	41 499 241	32 105 383	97 459 497	19 156 692	4 169 496	41 185 507	64 511 695	161 971 192

Function/Subfunction Description	Detail	Month 1 July	Month 2 Aug	Month 3 Sept	Q1	Month 4 Oct	Month 5 Nov	Month 6 DEC	Q2
Community & Social Services/Other So	COMMU				-				-
Community & Social Services/Other So	Sportsfi				-				-
Community & Social Services/Other Social	**TOTAL**				-				-
Road Transport/Roads	**INFRASTRUCTURE**				-				-
Road Transport/Roads	Roads, Pavements, Bridges & Storm Water				-				-
Road Transport/Roads	Electricity Reticulation				-				-
Road Transport/Roads	**TOTAL**				-				-
TOTAL FOR ALL FUNCTIONS	**INFRASTRUCTURE**				-				-
TOTAL FOR ALL FUNCTIONS	Roads, Pavements, Bridges & Storm Water	-	510 980	1 092 197	1 603 177	1 092 197	1 092 197	1 092 197	3 276 591
TOTAL FOR ALL FUNCTIONS	Electricity Reticulation			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	**COMMUNITY**			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Establishment of Parks & Gardens				-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Sportsfields	-	-	120 351	120 351	120 351	120 351	120 351	361 053
TOTAL FOR ALL FUNCTIONS	**TOTAL**		510 980	1 212 548	1 723 528	1 212 548	1 212 548	1 212 548	3 637 644
TOTAL FOR ALL FUNCTIONS	**SOURCE OF FINANCE**			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	External Loans			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Asset Financing Reserve			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Surplus Cash			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Public contributions/ donations			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	National Government Transfers and Grants	-	510 980	1 212 548	1 723 528	1 212 548	1 212 548	1 212 548	3 637 644
TOTAL FOR ALL FUNCTIONS	Provincial Government Transfers and Grants			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	District Municipality Transfers and Grants			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Other Transfers and Grants			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Leases			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	Other			-	-	-	-	-	-
TOTAL FOR ALL FUNCTIONS	**TOTAL FINANCING**		510 980	1 212 548	1 723 528	1 212 548	1 212 548	1 212 548	3 637 644